

**SPE-STX Board Meeting November 12, 2024
Minutes**

Attendees

Bahrani, Iman	✓	Galiatsatos, Vassilios	X
Baker, Carl	X	Lauzon, Peter	X
Ball, Jason	X	Lee, Clifford	X
Cevallos-Candau, Fernando	✓	McDaniel, Preston	✓
Chen, Alisa	✓	Pontiff, Steve	X
Davis, Donna	✓	Sanketh, Kumar	X
Doyle, Dell	✓	Torchia, Steve	X
Helton, Janell (non-voting)	✓	Wagner, John	✓
Hansen, David (non-voting)	X		

Standing Agenda:

- *Approve Minutes*
- *Counselor Report*
- *IPOC Update*
- *Treasurer Report*
- *Programs Update*
- *Membership Report*
- *Treasurer Report*
- *Educational Committee*
- *New Business:*

Quorum established at 5:00 P.M. (Central Time)

Approval of minutes : Approved unanimously

Counselor Report:

The Council met and approved a restructuring document for how the Council should work. Will nominate 3

persons to the board. The boards needs to approve the restructuring. It was noted that the council should be the body that makes all nominations to the board of SPE International. It was also noted that the boards has not issued meeting minutes in 3 years.

IPOC Report

- **Sponsorships:** On target, about \$60,000 committed from various sponsors. PMC will be the exclusive sponsor for the backpack souvenirs. Backpacks have been identified
- **Exhibitors:** On target, No report
- **Technical Program:** On target abstracts are coming and the program is filling up
- **Registration:** Ready to go.
- **Publicity:** John Wagner has been posting in many Linked in groups and receiving a high number of impressions. Need to start posting on sustainability and recycling groups

Treasurer Report (submitted via e-mail)

This week more checks are being sent 1.) San Luis Resort \$30,000 (2nd deposit), and for 8 Universities totaling \$38,680: (\$3500ea. for Scholarships, \$1200ea for Chapter Support, \$135ea to cover membership cost of Sponsor.)

The recent checks total is \$68,680.00

SPE-STX Checking Balance is \$343,459.98

Savings Remains at \$119,194.25

Eduction Report: No report

Educational Program and events

- Plan to do a Polyolefins Business Update with a Consultant (ICIS?)
- University of Houston Dinner to mark the start of the endowment at the University.
- Rice University: Planning a student poster session, separate for the IPOC conference, for the spring. Jason Ball coordinating the event,
- Holiday event: Tentatively for December 12. Dell Doyle to find a suitable location and speaker,
- Motion to allocate \$2,500 for expenses related to the Holiday meeting, Approved unanimously.

Membership:

No report

Board Membership and elections

- Effort to expand the section has stalled. We need to fill six board positions by January. The 1 1/2 term limits were removed by unanimous vote in the October meeting.
 - Donna Davis to lead an effort to recruit potential new board members.
 - A call for nominations will be sent by Janell Helton
 - Targeting to have a full slate at the end of the year so that the new board members can be in place in January.
- An attendance policy is needed for the board to attend meetings

Motion to conclude meeting: Donna Davis moved to end meeting, seconded by Dell Doyle. Unanimously approved. **Next Meeting: December 10**

Respectfully submitted by:
J. Fernando Cevallos-Candau
Secretary

Code of Conduct:

- **Exercise consideration and respect in your speech and actions.**
- **Attempt collaboration before conflict.**
- **Refrain from demeaning, discriminatory, or harassing behavior and speech.**
- **Be mindful of your surroundings and of your fellow participants. Alert SPE staff if you notice a dangerous situation, someone in distress, or violations of this Code of Conduct, even if they seem inconsequential.**
- **While at an SPE event no participant should engage in harassment in any form.**