

EXHIBITOR SERVICE MANUAL



SPE International Polyolefins Conference

Galveston Convention Center

February 17-19, 2025



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EVENT SCHEDULE:

	Day	Date	Time
Exhibitor Move-In	Sunday	February 16, 2025	1:00 PM - 5:00 PM
Show Hours	Monday	February 17, 2025	8:00 AM - 5:00 PM
	Tuesday	February 18, 2025	8:00 AM - 5:00 PM
	Wednesday	February 19, 2025	8:00 AM - 12:00 PM
Exhibitor Move-Out	Wednesday	February 19, 2025	12:00 PM - 5:00 PM

BOOTH PACKAGE:

Each 10' x 10' booth will be provided with:

- 8' - **GRAY/WHITE** backwall drape
- 3' - **GRAY** sidewall drapes
- 1 - 6' x 30" **BURGUNDY** skirted table
- 1 - 10' X 10' **GRAY** carpet
- 2 - Side chairs
- 1 - Wastebasket
- 1 - 110V Electrical Outlet
- ID Sign

Exhibit Hall Carpet

Aisles will be carpeted in **TUXEDO**

Booths will be carpeted in **GRAY**

Exhibitors may order booth carpet/padding for specific color choices. Please see the **Carpet Rental Order Form** for pricing and options.

SHIPPING:

Materials should be shipped to ARRIVE at our warehouse **no later than: Monday, February 10, 2025**. Any shipments received more than 30-days prior to the move-in or after the deadline will incur additional charges. Please refer to the Material Handling Order Form for more details.

ADVANCE WAREHOUSE:

SPE International Polyolefins Conference
Exhibiting Company Name / Booth Number
c/o AEX Convention Services
4610 S Sam Houston Pkwy W
Suite 520
Houston, TX 77053

Warehouse Hours (Monday - Friday): 9:00 AM - 3:00 PM

DIRECT TO FACILITY:

Galveston Convention Center
SPE International Polyolefins Conference
Exhibiting Company Name / Booth Number
c/o AEX Convention Services
5600 Seawall Blvd
Galveston, TX 77551

Shipments will be received at the exhibit facility **ONLY** on: **Sunday, February 16, 2025 between 1:00 PM - 5:00 PM.**

Move-Out Note: All carriers must check in no later than **2:00 PM, Wednesday, February 19, 2025** or freight will be shipped via the house carrier.

Customer Service

Phone: (609) 272-1600 / Fax: (609) 272-1680
Email: Orders@AEXServices.com

Show Management

Kevin Alexander
Phone: (281) 701-7792
Email: kevin@kwatech.com

DEFINITIONS AND RESPONSIBILITIES: The Terms and Conditions set forth become a part of the contract between AEX Convention Services, LLC. ("AEX Convention Services") and the Exhibitor. Acceptance of said terms and conditions will be construed when any of the following conditions are met: (1) An Exhibitor's materials are delivered to the Contractor's Advance Warehouse or to an event site; (2) The Authorization and Agreement Form is accepted or signed; (3) An order for labor, services and/or rental equipment is placed by the Exhibitor with the contractor; (4) Work is performed on behalf of Exhibitor by labor secured through the contractor. For purposes of this contract, the name "the contractor" shall be construed with the meaning of AEX Convention Services, LLC. ("AEX Convention Services"), DBA the contractor and its employees, directors, officers, agents, assigns, affiliates, and related entities including any subcontractors the contractor may hire. The contractor shall be responsible only for those services which it directly provides, and hereby agrees to execute its contracted duties in good faith. The contractor does not assume responsibility for any acts of, or loss to, persons, parties and/or other contracting firms not under the contractor's direct supervision and control.

PAYMENT TERMS: Full payment, including applicable tax, is due in advance or at event. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional after deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the event and remain the property of the contractor except where specifically identified as a sale. All rentals include delivery, installation, and removal from Exhibitor's booth. In case of cancellation of any orders or services by Exhibitor, a one-hour "per person requested, per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. A 100% pick-up fee will be applied to all on site exchanges or cancellations. If the event is canceled because of reasons beyond the contractor's control, Exhibitor remains responsible for all charges for services and equipment provided up to and including the date of cancellation. It is Exhibitor's responsibility to advise the contractor of any problems with any orders, and to check the Exhibitor's invoice for accuracy prior to the close of the show or event. If Exhibitor is exempt from payment of sales tax, the contractor requires an exemption certificate for the state in which the services are to be provided. Should there be any unpaid balance after the close of the event, terms will be net, due and payable upon receipt of invoice. Effective thirty (30) days after invoice date, any unpaid balance will bear a finance charge at the lesser of the maximum rate allowed by applicable law, or 1.5% per month (annual rate 18%), and future orders will be on a pre-paid basis only. These payment terms and conditions shall be governed by and construed in accordance with the laws of the State of New Jersey. In the event of any dispute between the Exhibitor and the contractor relative to any loss, damages, or claim, such Exhibitor shall not be entitled to and shall not withhold payment, or any partial payment, due to the contractor for its services, as an offset against the amount of any alleged loss or damages. Any claim against the contractor shall be considered a separate transaction, and shall be resolved on its own merits. The contractor reserves the right to charge Exhibitor for the difference between the Exhibitor's estimate of charges and the actual charges incurred by the Exhibitor, or for any charges that the contractor may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. If Exhibitor provides a credit card for payment and charges are rejected by the Exhibitor's credit card company for any reason, the contractor hereby provides notice that it reserves the right, and Exhibitor authorizes the contractor, to continue to attempt to secure payment through that or any other Exhibitor(s) credit card for as long as unpaid balances remain on Exhibitor's account.

INDEMNIFICATION: Exhibitor agrees to indemnify and forever hold harmless the contractor and its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of contributed to by any of the following: (1) Exhibitor's negligent supervision of any labor secured through the contractor, or the negligent supervision of such labor by any of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC); (2) Exhibitor's negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or exposition to which this Contract related, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of the contractor's equipment. (3) Exhibitor's violation of Federal, State, County or Local ordinances; (4) Exhibitor's violation of event regulations and/or rules as published and set forth by facility, show management, or the contractor.

CLAIM(S) FOR LOSS: Exhibitor agrees that any and all claims for loss or damage must be submitted to the contractor immediately at the show site, as well as in writing to csr@aexservices.com at the time of the potential claim for loss or damage. In any case not later than thirty (30) days after the conclusion of the event (for purposes of claim reporting, the "conclusion" of the event is the earlier of the conclusion date of the event or the time when Exhibitor's materials are delivered to the carrier for transportation from the event site or from the contractor's warehouse). All claims reported after the thirty (30) day period will be rejected. In no event shall a suit or action be brought against the contractor more than one (1) year after the date of loss or damage occurred. If found liable for any loss, the contractor's sole and exclusive maximum liability for loss or damage to Exhibitor's materials and Exhibitor's sole and exclusive remedy is limited to the lesser of \$.50 (USD) per pound per article with a maximum liability of \$100.00 (USD) per item, or \$1,500.00 (USD) per shipment whichever is less, and in no event shall exceed the total rental fees paid by exhibitor to the contractor for the event.

INBOUND AND OUTBOUND SHIPMENTS: Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor or its representative, and during such time the materials will be left unattended. The contractor will not be responsible for any loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's booth. Additionally, there may be a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such time the materials will be left unattended. The contractor will not be responsible for any loss, damage, theft, or disappearance of Exhibitor's materials before same have been picked up for reloading at the conclusion of the event. All Material Handling Agreements submitted to the contractor by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to the contractor and the actual count of such items in the booth at the time of pickup. Exhibitor agrees to accept and be bound by the contractor's count.

PACKAGING, CRATES, & EMPTY CONTAINERS: the contractor shall not be responsible for damage to loose or uncrated materials, pad-wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed materials. In addition, the contractor shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of the Exhibitor or its representative. All previous labels must be removed. The contractor assumes no responsibility for error in the above procedures, removal of containers with old empty labels and without the contractor labels, or improper information on the empty labels. The contractor will not be liable for loss or damage to crates and containers or their contents while same are in empty container storage.

SEVERABILITY: If any provision of this Contract proves to be illegal, invalid, or unenforceable, the remainder of this Contract will not be affected by such finding, and in lieu of each provision of this Contract that is proven to be illegal, invalid, or unenforceable, a provision will be added as part of this Contract as similar in terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid and enforceable.

NO ORAL MODIFICATION OR WAIVERS: The Limits and Liabilities are the complete and final agreement between Exhibitors and the contractor. The terms herein may not be modified or waived orally, but only by an instrument in writing signed by the party against which enforcement of the modification or waiver (as the case may be) is sought.

ORDER NOW!

Follow these simple steps to order Online:

1. **Go To:** <https://TexasExpo.boomerecommerce.com/>
2. **Login** using your email address and password
 - a. New Users: Username = Email address you've provided to Show Management
Password = You will receive an email containing a temporary password to create your own unique password to use
 - b. Previous Users: Username = Your email address
Password = Your pre-existing password
3. Find **SPE International Polyolefins Conference** from the list of My Events on the left side of the Dashboard.
4. Click the **“Shop Now”** button to begin ordering.

For questions contact:
AEX Convention Services
609.272.1600
Orders@AEXServices.com

Please complete the information requested below and return this Authorization Form with your order. This form is required to be on file to process any orders for service.

Exhibiting Company Name

Booth#

Cardholder Name (please print)

Billing Address

City, State, Zip

Cardholder Email

Phone

METHOD OF PAYMENT

Personal Card Corporate Card

AMEX VISA MASTERCARD DISCOVER CHECK*

Card Number:

Card number input field with 16 boxes

Exp. Date:

Expiration date input field with boxes for MMYY

*A credit card authorization is required to be held on file regardless of the method of payment selected.

Are you tax exempt for the state in which this event is held? Yes No

If yes, a tax exemption certificate is required to be submitted with this agreement.

By signing below, the Cardholder acknowledges receipt of goods and or services in the amount of such invoice and agrees to perform the obligations set forth in the Cardholder's Agreement with the issuer. Refunds cannot be given after the close of the event on items or services ordered but not received. Orders cancelled for any reason will receive a 50% refund. No refund can be provided once installation begins. Accounts past due are subject to a monthly charge of 1.5% (annual rate 18%) and all costs of collections including reasonable attorneys' fees. Rental items are only for the Exhibiting entity who has properly completed our rental forms and may not be sub-rented, "loaned" or given to other Exhibitors. If you do not need items rented or provided in a package, please contact the contractor for removal. Booth inventory is conducted daily and items not rented from the contractor will either be removed or charged to the Exhibiting company with improper possession.

PAYMENT INFORMATION

- Checks will not be accepted at show site
All balances must be paid by the conclusion of the event.
For your convenience, we will use this authorization to pay for any additional amounts ordered by your representative for services rendered for this event.
A final invoice will be prepared and can be requested by contacting Exhibitor Services.
If the credit card is declined, standard floor pricing prevails and a \$25.00 service charge will be added.

An Authorized Signature is required for orders to be processed

You and your organization agree to all terms and conditions on the front and back of all forms, including the contractor Limits & Liabilities and Terms & Conditions.

Sign Here

X

Authorized Signature

Show Name: SPE International Polyolefins Conference

Show Dates: February 17-19, 2025

Show Venue: Galveston Convention Center

Deadline to Receive Discount Pricing: Monday, February 3, 2025



FURNITURE RENTAL ORDER FORM



FURNITURE

Item #	Description	Discount	Standard	Qty.	Total
F10	Plastic Side Chair	\$ 97.25	\$136.25	_____	\$ _____
F20	Padded Side Chair	\$133.00	\$186.25	_____	\$ _____
F30	Padded Arm Chair	\$146.75	\$205.50	_____	\$ _____
F40	Padded Counter Stool	\$169.50	\$237.25	_____	\$ _____
F60	Cocktail Table 30"H	\$186.50	\$261.00	_____	\$ _____
F70	Cocktail Table 42"H	\$219.50	\$307.25	_____	\$ _____
F3104	Black Spandex Drape 42" Cocktail Table	\$ 51.50	\$ 72.00	_____	\$ _____



(actual products may vary)

ACCESSORIES

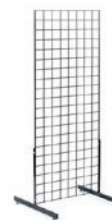
Item #	Description	Discount	Standard	Qty.	Total
F80	Literature Rack	\$185.75	\$260.00	_____	\$ _____
F100	Wastebasket	\$ 30.50	\$ 42.75	_____	\$ _____
F110	Easel	\$ 42.00	\$ 58.75	_____	\$ _____
F120	Chrome Sign Frame (22" W x 28" H)	\$152.00	\$212.75	_____	\$ _____
F130	Waterfall Bag Rack	\$169.50	\$237.25	_____	\$ _____
F150	Chrome Bag Holder	\$178.50	\$250.00	_____	\$ _____
F160	Chrome Clothes Tree	\$178.50	\$250.00	_____	\$ _____
F191	6' Garment Rack w/Wheels	\$102.50	\$143.50	_____	\$ _____

GRID WALL

Each Panel is 2' x 8' with a 3" x 3" grid.

At least two panels are needed to be free standing without the use of feet.

Item #	Description	Discount	Standard	Qty.	Total
F550	2' x 8' Grid Wall	\$183.25	\$256.50	_____	\$ _____
F5501	Pair of feet	\$ 71.75	\$100.50	_____	\$ _____



TACK BOARD

Item #	Description	Discount	Standard	Qty.	Total
F640	Style A - 4' w x 8' h Panel	\$314.50	\$440.25	_____	\$ _____
F660	Style B - 8' w x 4' h Panel	\$314.50	\$440.25	_____	\$ _____



Vertical to Floor

Style B
Horizontal off Floor
(30" Off the Floor)

Company Name: _____ Booth#: _____ Order Total: _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

25-TX0201-T

Show Name: SPE International Polyolefins Conference

Show Dates: February 17-19, 2025

Show Venue: Galveston Convention Center

Deadline to Receive Discount Pricing: Monday, February 3, 2025



TABLE RENTAL ORDER FORM



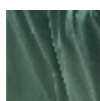
Blue



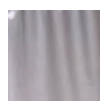
Burgundy



Black



Green



Gray



Red



White



Yellow

(actual colors may vary)

DISPLAY TABLES (Price includes top covered with white vinyl and 3 sides skirted)

Description	Discount	Standard	Qty.	Total
4' L x 24" W x 30" H	\$189.75	\$265.75	_____	\$ _____
4' L x 24" W x 42" H	\$245.75	\$344.00	_____	\$ _____
6' L x 24" W x 30" H	\$216.00	\$302.50	_____	\$ _____
6' L x 24" W x 42" H	\$280.25	\$392.25	_____	\$ _____
8' L x 24" W x 30" H	\$261.25	\$365.75	_____	\$ _____
8' L x 24" W x 42" H	\$318.50	\$446.00	_____	\$ _____
4th Side Skirt 30"	\$ 64.00	\$ 89.50	_____	\$ _____
4th Side Skirt 42"	\$ 71.75	\$100.50	_____	\$ _____

Please select skirt color:

Blue Burgundy
 Black Green
 Gray Red
 White Yellow
 Un-skirted

Undraped Tables - 25% off of skirted rate.

TABLETOP RISERS -12"w x 8"h (Covered in white vinyl)

Description	Discount	Standard	Qty.	Total
4' Long, Single Step Riser	\$ 81.25	\$113.75	_____	\$ _____
6' Long, Single Step Riser	\$121.75	\$170.50	_____	\$ _____

MASKING DRAPE (Drape rates are per linear foot)

Description	Discount	Standard	Qty.	Total
Side Rail Drape 3'	\$ 29.75	\$ 41.75	_____	\$ _____
8' Background Drape	\$ 33.75	\$ 47.25	_____	\$ _____

Please select drape color:

Blue Burgundy
 Black Green
 Gray Red
 White Yellow

Company Name: _____ Booth#: _____ Order Total: _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

25-TX0201-T



2025 TRADESHOW CATALOG














ESSENTIAL FURNISHINGS AND HELPFUL TIPS TO PLAN YOUR NEXT TRADESHOW EXHIBIT



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STYLE STRATEGIES

Create innovative exhibit solutions with these tips to help promote engagement and functional booth environments.

1 Resimmercial

Incorporate natural materials and elements of home to inspire creativity and productivity.



2 Green with Envy

Biophilic elements such as life-like plants and hedges enhance the feeling of serenity and well-being for attendees.



3 Power Up

Include powered products throughout your exhibit to provide a place to relax and recharge.



4 Make it Pop

Add bursts of color to your design for unforgettable environments that draw attention and reinforce brand themes.



STYLE STRATEGIES

Create innovative exhibit solutions with these tips to help promote engagement and functional booth environments.

5 Work Together

Enjoy communal tables that make it easy to network and build connections.



6 Experience First

Got limited space? Use ottomans and end tables to create campfire settings for quick selling conversations and to enhance seating environments.



7 Gather Round

Create small theaters for demonstrations or design places for brainstorming and casual networking.



8 Define Space

Use dividers or greenery to define space and create semi-private zones for breakout meetings and selling conversations.



SOFAS, LOVESEATS, CLUB CHAIRS

White



Baja



Fairfax



Palm Beach

Black



Naples



Key Largo



SOFAS, LOVESEATS, CLUB CHAIRS

Cool Tones



Montreal



Allegro



Neutral Tones



Cordoba



Sterling



Valencia







Warm Tones











Valencia

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Allegro Chair	CHR002	Blue Fabric	Length: 36" Depth: 34.5" Height: 30" Seat Length: 23" Seat Depth: 23" Seat Height: 17"
	Allegro Loveseat	LVS002	Blue Fabric	Length: 63" Depth: 34.5" Height: 30" Seat Length: 57" Seat Depth: 23" Seat Height: 17"
	Allegro Sofa	SFA002	Blue Fabric	Length: 73" Depth: 34.5" Height: 30" Seat Length: 61" Seat Depth: 23" Seat Height: 17"
	Baja Chair	BCHWHT	White Vinyl	Length: 36" Depth: 30.5" Height: 28" Seat Length: 25.75" Seat Depth: 22" Seat Height: 16"
	Baja Loveseat	BLVWHT	White Vinyl	Length: 61" Depth: 30.5" Height: 28" Seat Length: 51" Seat Depth: 23" Seat Height: 16"
	Baja Sofa	BSFWHT	White Vinyl	Length: 86" Depth: 30" Height: 28" Seat Length: 77" Seat Depth: 23" Seat Height: 16"






Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Cordoba Chair	COCHTP	Taupe Fabric, Black	Length: 37" Depth: 32" Height: 33" Seat Length: 22.5" Seat Depth: 21" Seat Height: 18"
	Cordoba Loveseat	COLVTP	Taupe Fabric, Black	Length: 60.5" Depth: 32" Height: 33" Seat Length: 46" Seat Depth: 21" Seat Height: 18"
	Fairfax Chair	FAIRCW	White Vinyl, Brushed Metal	Length: 27" Depth: 26" Height: 30" Seat Length: 24" Seat Depth: 20.5" Seat Height: 17"
	Fairfax Loveseat	FAIRSW	White Vinyl, Brushed Metal	Length: 62" Depth: 26" Height: 30" Seat Length: 62" Seat Depth: 20.5" Seat Height: 17"
	Key Largo Chair	KEYCHR	Black Fabric, Wood	Length: 35" Depth: 35" Height: 34" Seat Length: 22" Seat Depth: 22" Seat Height: 19"
	Key Largo Loveseat	KEYLOV	Black Fabric, Wood	Length: 57" Depth: 35" Height: 34" Seat Length: 44" Seat Depth: 22" Seat Height: 19"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Key Largo Sofa	KEYSOF	Black Fabric, Wood	Length: 79" Depth: 35" Height: 34" Seat Length: 66" Seat Depth: 22" Seat Height: 19"
	Montreal Chair	MONCHA	Blue, Black Metal	Length: 30" Depth: 23.25" Height: 30" Seat Length: 22.5" Seat Depth: 18.5" Seat Height: 16"
	Montreal Loveseat	MONLOV	Blue, Black Metal	Length: 62" Depth: 27.25" Height: 29.5" Seat Length: 57" Seat Depth: 18.5" Seat Height: 16"
	Naples Chair	Powered: NPLCHP Non-Powered: NPLCHR	Black Vinyl	Length: 36" Depth: 30" Height: 33.25" Seat Length: 25" Seat Depth: 20.5" Seat Height: 18"
	Naples Loveseat	Powered: NPLLOP Non-Powered: NPLLOV	Black Vinyl	Length: 62" Depth: 30" Height: 33.25" Seat Length: 52.5" Seat Depth: 20.5" Seat Height: 18"
	Naples Sofa	Powered: NPLSOP Non-Powered: NPLSOF	Black Vinyl	Length: 87" Depth: 30" Height: 33.25" Seat Length: 77.5" Seat Depth: 20.5" Seat Height: 18"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Palm Beach Sofa	PALSOF	White Vinyl	Length: 69" Depth: 29" Height: 33" Seat Length: 48-62" Seat Depth: 19" Seat Height: 18"
	Sterling Chair	STECHA	Gray Fabric	Length: 33" Depth: 33.5" Height: 32" Seat Length: 25.75" Seat Depth: 21" Seat Height: 17"
	Sterling Sofa	STESOF	Gray Fabric	Length: 82" Depth: 33.5" Height: 32" Seat Length: 72.5" Seat Depth: 21" Seat Height: 17"
	Valencia Chair	VALCGN	Green Fabric	Length: 28" Depth: 30.5" Height: 31" Seat Length: 17.5" Seat Depth: 21" Seat Height: 17.5"
	Valencia Chair	VALCOT	Oat Fabric	Length: 28" Depth: 30.5" Height: 31" Seat Length: 17.5" Seat Depth: 21" Seat Height: 17.5"
	Valencia Chair	VALCHA	Spice Orange Velvet	Length: 28" Depth: 30.5" Height: 31" Seat Length: 17.5" Seat Depth: 21" Seat Height: 17.5"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Valencia Loveseat	VALVOT	Oat Fabric	Length: 63" Depth: 30.5" Height: 31" Seat Length: 53" Seat Depth: 20.5" Seat Height: 17.5"
	Valencia Loveseat	VALSOF	Coffee Brown Velvet	Length: 63" Depth: 30.5" Height: 31" Seat Length: 53" Seat Depth: 20.5" Seat Height: 17.5"



Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Naples Chair	Powered: NPLCHP Non-Powered: NPLCHR	Black Vinyl	Length: 36" Depth: 30" Height: 33.25" Seat Length: 25" Seat Depth: 20.5" Seat Height: 18"
	Naples Loveseat	Powered: NPLLOP Non-Powered: NPLLOV	Black Vinyl	Length: 62" Depth: 30" Height: 33.25" Seat Length: 52.5" Seat Depth: 20.5" Seat Height: 18"
	Naples Sofa	Powered: NPLSOP Non-Powered: NPLSOF	Black Vinyl	Length: 87" Depth: 30" Height: 33.25" Seat Length: 77.5" Seat Depth: 20.5" Seat Height: 18"
	Tech Tablet Chair	Powered: TCHGRY Non-Powered: TCHTNP	Gray Vinyl, White Metal Tablet, Chrome Base	Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"
	Tech Chair, No Tablet	Powered: TCHP Non-Powered: TCHNTP	Gray Vinyl, Chrome Base	Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"

ACCENT CHAIRS

White



Brooklyn



Pasadena



Swanson



Madrid

Black



Brooklyn



Pro Executive Guest

Neutral Tones



Century



La Brea



Munich



Tech



Warm Tones



Lorna



Bowery









Terrace















Atherton



Wentworth

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Atherton Chair	ATHCHA	Brown Leather, Black Metal	Length: 27" Depth: 31" Height: 30" Seat Length: 21.5" Seat Depth: 24" Seat Height: 17"
	Bowery Chair	BOWCHA	Ochre Fabric	Length: 29.75" Depth: 31" Height: 27.25" Seat Length: 30" Seat Depth: 21" Seat Height: 17"
	Brooklyn Meeting Chair	BNMCSW	White Vinyl, Black Swivel Base	Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"
	Brooklyn Meeting Chair	BNMCSB	Black Vinyl, Black Swivel Base	Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"
	Brooklyn Meeting Chair	BNMCOW	White Vinyl, Oak-Look Base	Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"
	Brooklyn Meeting Chair	BNMCOB	Black Vinyl, Oak-Look Base	Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Century Chair	CNTCHR	Gray Velvet	Length: 30" Depth: 30" Height: 31" Seat Length: 21.5" Seat Depth: 23" Seat Height: 17"
	La Brea Swivel Chair	LABREA	Charcoal Gray Fabric, Chrome	Length: 35" Depth: 27" Height: 40" Seat Length: 17" Seat Depth: 16" Seat Height: 20"
	Lorna Chair	LRCHGN	Green Leather, Antique Brass	Length: 26" Depth: 25" Height: 30" Seat Length: 18.5" Seat Depth: 19.5" Seat Height: 18"
	Madrid Chair	BCW	White Vinyl, Chrome	Length: 30" Depth: 30" Height: 31" Seat Length: 30.5" Seat Depth: 20.5" Seat Height: 18"
	Munich Armless Chair	MNCHCH	Gray Fabric, Black	Length: 22.5" Depth: 27" Height: 28.5" Seat Length: 22" Seat Depth: 21" Seat Height: 17"
	Pasadena Chair	PASCHR	White Molded Plastic, Chrome Tower Base	Length: 27" Depth: 25" Height: 26" Seat Length: 17" Seat Depth: 17" Seat Height: 17"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Pro Executive Guest Chair	PROGB	Black Vinyl, Chrome	Length: 24" Depth: 26" Height: 36" Seat Length: 19.5" Seat Depth: 19" Seat Height: 18"
	Swanson Swivel Chair	SWAN	White Vinyl	Length: 28" Depth: 25" Height: 30" Seat Length: 22" Seat Depth: 17.5" Seat Height: 17"
	Tech Tablet Chair	Powered: TCHGRY Non-Powered: TCHTNP	Gray Vinyl, White Metal Tablet, Chrome Base	Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"
	Tech Chair, No Tablet	Powered: TCHP Non-Powered: TCHNTP	Gray Vinyl, Chrome Base	Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"
	Terrace Accent Chair	TRCHCO	Cognac Leather, Black Base	Length: 24" Depth: 30.5" Height: 31.25" Seat Length: 22.5" Seat Depth: 21.5" Seat Height: 17.5"
	Wentworth Swivel Chair	WENCHA	Brown Vinyl	Length: 31" Depth: 24" Height: 31.5" Seat Length: 21.5" Seat Depth: 19" Seat Height: 18"

GROUP SEATING

White



Christopher



Marina



Razor



Zenith

Black



Blade



Brewer



Chelsea



Duet



Marina



Syntax

Cool Tones



Blade



Chelsea



Marina



Malba

GROUP SEATING

Neutral Tones



Lucent



Chelsea



Malba



Marina



Rustique

Warm Tones



Chelsea



Blade



Marina







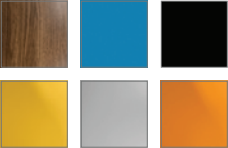
Laguna

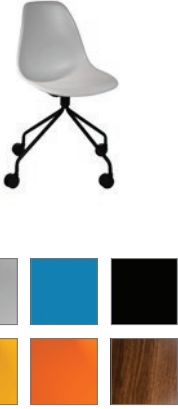









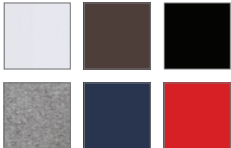


Chelsea









Marina



Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>Blade Chair</p>	<p>BLDCBK BLDCRD BLDCSB</p>	<p>Black Red Sky Blue</p>	<p>Length: 20.5" Depth: 19" Height: 30.5" Seat Length: 15" Seat Depth: 16.75" Seat Height: 17.75"</p>
	<p>Brewer Chair</p>	<p>SC3</p>	<p>Onyx, Chrome</p>	<p>Length: 20" Depth: 20" Height: 32" Seat Length: 19.5" Seat Depth: 16.5" Seat Height: 18.75"</p>
 	<p>Chelsea Chair</p>	<p>CCBTWL CCBTAZ CCBTBK CCBTYL CCBTGY CCBTOR</p>	<p>Walnut-Look, Black Tower Base Azure Blue, Black Tower Base Black, Black Tower Base Goldenrod Yellow, Black Tower Base Gray, Black Tower Base Orange, Black Tower Base</p>	<p>Length: 18.5" Depth: 22" Height: 34" Seat Length: 18" Seat Depth: 16" Seat Height: 18.5"</p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Chelsea Chair</p>	<p>CCSCGY CCSCAZ CCSCBK CCSCYL CCSCOR CCSCWL</p>	<p>Gray, Black Swivel Base w/ Casters Azure Blue, Black Swivel Base w/ Casters Black, Black Swivel Base w/ Casters Goldenrod Yellow, Black Swivel Base w/ Casters Orange, Black Swivel Base w/ Casters Walnut-Look, Black Swivel Base w/ Casters</p>	<p>Length: 18.5" Depth: 22" Height: 34" Seat Length: 18" Seat Depth: 16" Seat Height: 18.5"</p>
	<p>Christopher Chair</p>	<p>XCHR</p>	<p>White Vinyl, Chrome</p>	<p>Length: 17" Depth: 19" Height: 35" Seat Length: 16.75" Seat Depth: 14.75" Seat Height: 18"</p>
	<p>Duet Stack Chair</p>	<p>DUET</p>	<p>Black, Chrome</p>	<p>Length: 21" Depth: 23" Height: 33" Seat Length: 18" Seat Depth: 18" Seat Height: 18"</p>
	<p>Laguna Chair</p>	<p>LMCHR</p>	<p>Maple, Chrome</p>	<p>Length: 18" Depth: 19" Height: 34" Seat Length: 17" Seat Depth: 16" Seat Height: 18"</p>
	<p>Lucent Chair</p>	<p>LUCHCL</p>	<p>Frosted Acrylic, Chrome</p>	<p>Length: 19.5" Depth: 19.75" Height: 32.5" Seat Length: 16.25" Seat Depth: 15.5" Seat Height: 18.75"</p>






Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Malba Chair	MALGRY	Gray, Chrome	Length: 20" Depth: 20" Height: 32" Seat Length: 17" Seat Depth: 14" Seat Height: 19"
	Malba Chair	MALGRN	Green, Chrome	Length: 20" Depth: 20" Height: 32" Seat Length: 17" Seat Depth: 14" Seat Height: 19"
 	Marina Chair	MARCWH MARCBR MARCBK MARCGY MARCBE MARCRD	White Vinyl, Brushed Metal Brown Fabric, Brushed Metal Black Vinyl, Brushed Metal Gray Fabric, Brushed Metal Ocean Blue Fabric, Brushed Metal Red Fabric, Brushed Metal	Length: 17.5" Depth: 19.5" Height: 35" Seat Length: 15" Seat Depth: 13" Seat Height: 19"
	Razor Armless Chair	SC10	White	Length: 19" Depth: 23.5" Height: 31.75" Seat Length: 16" Seat Depth: 17.25" Seat Height: 17.75"
	Rustique Chair w/ Arms	RSTDIN	Gunmetal	Length: 20" Depth: 18" Height: 31" Seat Length: 15" Seat Depth: 15" Seat Height: 18"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Syntax Chair</p>	<p>CS4</p>	<p>Black, Chrome</p>	<p>Length: 23" Depth: 19" Height: 32.25" Seat Length: 18" Seat Depth: 17" Seat Height: 18.5"</p>
	<p>Zenith Chair</p>	<p>ZENCHR</p>	<p>White, Chrome</p>	<p>Length: 18.25" Depth: 22" Height: 32" Seat Length: 18.25" Seat Depth: 16" Seat Height: 19"</p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>Beverly Bench Ottoman</p>	<p>BVLYBK BVLYBN BVLYGR BVLYLN BVLYOB BVLYRD BVLYWH</p>	<p>Black Vinyl Brown Fabric Gray Fabric Linen Fabric Ocean Blue Fabric Red Fabric White Vinyl</p>	<p>Length: 60" Depth: 20" Height: 18" Seat Length: 60" Seat Depth: 20" Seat Height: 18"</p>
 	<p>Beverly Small Bench Ottoman</p>	<p>BVSMBK BVSMBN BVSMGY BVMLV BVMLN BVSMBL BVSMGN BVSMOR BVSMRD BVSMWH BVSMYL</p>	<p>Black Vinyl Brown Fabric Gray Fabric Lavender Fabric Linen Fabric Ocean Blue Fabric Olive Green Fabric Orange Fabric Red Fabric White Vinyl Yellow Fabric</p>	<p>Length: 30" Depth: 20" Height: 18" Seat Length: 30" Seat Depth: 20" Seat Height: 18"</p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Marche Swivel Ottoman</p>	<p>MAR001 MAR015 MAR010 MAR014 MAR012 MAR002 MAR016 MAR003 MAR008 MAR020 MAR011 MAR009 MAR007 MAR004 MAR005 MAR006 MAR013 MAR021</p>	<p>White Vinyl Black Vinyl Blue Fabric Distressed Brown Vinyl Forest Green Vinyl Gray Fabric Ivory Faux Sheep Fur Linen Fabric Meadow Green Olive Faux Sheep Fur Orange Velvet Pear Yellow Fabric Plum Fabric Raspberry Fabric Red Fabric Rose Quartz Fabric Teal Velvet Terracotta Faux Sheep Fur</p>	<p>Round: 17" Height: 18" Seat Round: 17" Seat Height: 18"</p>
	<p>Vibe Cube Ottoman</p>	<p>VIB10 VIB02 VIB05 VIB21 VIB14 VIB17 VIB01 VIB22 VIB08 VIB13 VIB04 VIB12 VIB16 VIB11 VIB15 VIB09</p>	<p>Black Vinyl Blue Vinyl Bright Yellow Vinyl Caramel Vinyl Citrus Green Vinyl Desert Rose Vinyl Green Vinyl Navy Vinyl Orange Vinyl Purple Vinyl Red Vinyl Silver Vinyl Spice Orange Vinyl Steel Blue Vinyl Taupe Vinyl White Vinyl</p>	<p>Length: 18" Depth: 18" Height: 18" Seat Length: 18" Seat Depth: 18" Seat Height: 18"</p>



Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Endless Curved Ottoman</p>	<p>END01B</p>	<p>Black Vinyl, Chrome</p>	<p>Length: 60.5" Depth: 37.5" Height: 15" Seat Length: 60.5" Seat Depth: 34"</p>
	<p>Endless Curved Ottoman</p>	<p>END01W</p>	<p>White Vinyl, Chrome</p>	<p>Length: 60.5" Depth: 37.5" Height: 15" Seat Length: 60.5" Seat Depth: 34"</p>
	<p>Endless Square Ottoman</p>	<p>END02B</p>	<p>Black Vinyl, Chrome</p>	<p>Length: 34" Depth: 34" Height: 15" Seat Length: 34" Seat Depth: 34"</p>
	<p>Endless Square Ottoman</p>	<p>END02W</p>	<p>White Vinyl, Chrome</p>	<p>Length: 34" Depth: 34" Height: 15" Seat Length: 34" Seat Depth: 34"</p>
	<p>Regis Bench</p>	<p>REGBEN</p>	<p>Brushed Metal</p>	<p>Length: 47" Depth: 15.5" Height: 16"</p>

BAR SEATING

White



Banana



Blade



Christopher



Kamden



Lift



Marina



Shark



Zenith



Zoey

Black



Banana



Blade



Chelsea



Lift



Marina



Syntax

BAR SEATING

Cool Tones



Blade



Chelsea



Marina

Neutral Tones



Lucent



Chelsea



Lift



Marina



Rustique

Warm Tones



Chelsea



Blade



Lift



Marina









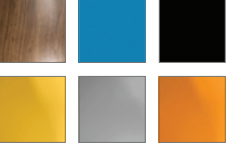
Laguna





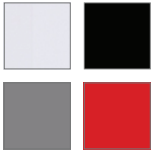







Chelsea











Marina







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Banana Barstool	BSS	Black, Chrome	Length: 21" Depth: 22" Height: 41" Seat Length: 18" Seat Depth: 18" Seat Height: 30.25"
	Banana Barstool	BST	White, Chrome	Length: 21" Depth: 22" Height: 41" Seat Length: 18" Seat Depth: 18" Seat Height: 30.25"
 	Blade Barstool	BLDBBK BLDBRD BLDBSB BLDBWH 	Black Red Sky Blue White Molded Plastic	Length: 20.5" Depth: 20" Height: 40.5" Seat Length: 14" Seat Depth: 15.75" Seat Height: 30.25"
 	Chelsea Barstool	CBSBWL CBSBAZ CBSBBK CBSBYL CBSBGY CBSBOR	Walnut-Look, Black Tower Base Azure Blue, Black Tower Base Black, Black Tower Base Goldenrod Yellow, Black Tower Base Gray, Black Tower Base Orange, Black Tower Base	Length: 18.5" Depth: 22" Height: 46" Seat Length: 18" Seat Depth: 16" Seat Height: 30.75"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Christopher Barstool</p>	<p>XBAR</p>	<p>White Vinyl, Chrome</p>	<p>Length: 19" Depth: 19" Height: 41" Seat Length: 14.5" Seat Depth: 15" Seat Height: 29"</p>
	<p>Kamden Barstool</p>	<p>KABSWH</p>	<p>White Vinyl, Chrome</p>	<p>Length: 16.5" Depth: 20" Height: 25-33.5" Seat Length: 15" Seat Depth: 19" Seat Height: 22-32"</p>
	<p>Laguna Barstool</p>	<p>LMBAR</p>	<p>Maple, Chrome</p>	<p>Length: 18" Depth: 20" Height: 47" Seat Length: 17" Seat Depth: 16" Seat Height: 31"</p>
 	<p>Lift Barstool</p>	<p>ROLLWH ROLLBL ROLLGY ROLLRD</p>	<p>White Vinyl, Chrome Black Vinyl, Chrome Gray Vinyl, Chrome Red Vinyl, Chrome</p>	<p>Round: 15" Height: 23-33.5" Seat Round: 15" Seat Height: 22.25-31.5"</p>



Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Marina Barstool</p>	<p>MARBWH MARBBK MARBBR MARBGY MARBBE MARBRD</p>	<p>White Vinyl, Brushed Metal Black Vinyl, Brushed Metal Brown Fabric, Brushed Metal Gray Fabric, Brushed Metal Ocean Blue Fabric, Brushed Metal Red Fabric, Brushed Metal</p>	<p>Length: 21" Depth: 17.5" Height: 41.5" Seat Length: 17" Seat Depth: 16" Seat Height: 30.5"</p>
	<p>Lucent Barstool</p>	<p>LUBSCL</p>	<p>Frosted Acrylic, Chrome</p>	<p>Length: 22" Depth: 22.5" Height: 45.5" Seat Length: 16.25" Seat Depth: 15.5" Seat Height: 31"</p>
	<p>Rustique Barstool</p>	<p>RSTSTL</p>	<p>Gunmetal</p>	<p>Length: 13" Depth: 13" Height: 30" Seat Length: 12" Seat Depth: 12" Seat Height: 30"</p>
	<p>Shark Barstool</p>	<p>BS001</p>	<p>White, Chrome</p>	<p>Length: 22" Depth: 19" Height: 34-44" Seat Length: 17.5" Seat Depth: 14.5" Seat Height: 21.5-32"</p>
	<p>Syntax Barstool</p>	<p>BSR</p>	<p>Black, Chrome</p>	<p>Length: 23" Depth: 19" Height: 43.25" Seat Length: 18" Seat Depth: 17" Seat Height: 28.5"</p>








Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Zenith Barstool</p>	<p>ZENBAR</p>	<p>White, Chrome</p>	<p>Length: 19" Depth: 20" Height: 44" Seat Length: 18" Seat Depth: 16" Seat Height: 29"</p>
	<p>Zoey Barstool</p>	<p>BS002</p>	<p>White, Chrome</p>	<p>Length: 15" Depth: 16" Height: 30-34.75" Seat Length: 14" Seat Depth: 13" Seat Height: 26-30.5"</p>

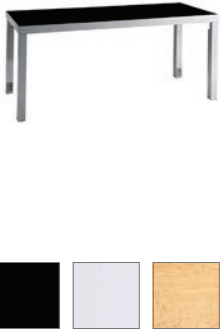


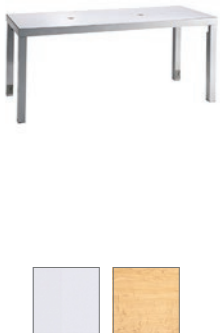
Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>30" Round Bar Table w/ Hydraulic Base</p>	<p>30WHHB 30WDHB 30BKHB 30BEHB 30AGHB 30YSHB 30GRHB 30GSHB 30MTHB 30OSHB 30BRHB 30MAHB</p>	<p>White Top Barnwood Top Black Top Blue Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top</p>	<p>Round: 30" Height: 45"</p>
 	<p>30" Round Bar Table w/ Standard Black Base</p>	<p>30WH42 30WDBB 30BKSB 30BEBB 30AGBB 30YBBB VTJ 30GSBB VTK 30OSBB VTB VTA</p>	<p>White Top Barnwood Top Black Top Blue Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top</p>	<p>Round: 30" Height: 42"</p>
	<p>30" Round Bar Table, Powered</p>	<p>P30BWH</p> 	<p>White Top, Black Base</p>	<p>Round: 30" Height: 42"</p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>36" Round Bar Table w/ Hydraulic Base</p>	<p>36WTHB 36BKHB 36GRHB 36MTHB</p>	<p>White Top Black Top Graphite Nebula Top Maple Top</p>	<p>Round: 36" Height: 45"</p>
 	<p>36" Round Bar Table w/ Standard Black Base</p>	<p>VTW 36BKSB VTN VTP</p>	<p>White Top Black Top Graphite Nebula Top Maple Top</p>	<p>Round: 36" Height: 42"</p>
 	<p>30" Round Cafe Table w/ Hydraulic Base</p>	<p>30WHHC 30WDHC 30BKHC 30BEHC 30AGHC 30YSHC 30GRHC 30GSHC 30MTHC 30OShC 30BRHC 30MAHC</p>	<p>White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top</p>	<p>Round: 30" Height: 29"</p>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>30" Round Cafe Table w/ Standard Black Base</p>	<p>30WH29 30WDBC 30BKSC 30BEBC 30AGBC 30YSBC ZTJ 30GSBC ZTK 30OSBC ZTB ZTA</p>	<p>White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top</p>	<p>Round: 30" Height: 29"</p>
	<p>30" Round Cafe Table, Powered</p>	<p>P30CWH</p> 	<p>White Top, Black Base</p>	<p>Round: 30" Height: 29"</p>
 	<p>36" Round Cafe Table w/ Hydraulic Base</p>	<p>36WTHC 36BKHC 36MTHC 36GRHC</p>	<p>White Top Black Top Maple Top Graphite Nebula Top</p>	<p>Round: 36" Height: 29"</p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>36" Round Cafe Table w/ Standard Black Base</p>	<p>ZTQ 36BKSC ZTN ZTP</p>	<p>White Top Black Top Graphite Nebula Top Maple Top</p>	<p>Round: 36" Height: 29"</p>
	<p>Rustique Square Metal Bar Table</p>	<p>RSTSQT</p>	<p>Gunmetal</p>	<p>Length: 23.75" Depth: 23.75" Height: 41.25"</p>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	Ventura Communal Bar Table	VNTBNP VNTWNP VNTMNP	Black Top, Silver White Top, Silver Maple Top, Silver	Length: 72.25" Depth: 26.25" Height: 42"
  	Ventura Communal Bar Table, Powered	VNTBLK VNTWHT	Black Top, Silver White Top, Silver	Length: 72.25" Depth: 26.25" Height: 42"
 	Ventura Communal Bar Table w/ Grommet Holes	VNTBWW VNTBMW	White Top, Silver Maple Top, Silver	Length: 72.25" Depth: 26.25" Height: 42"





Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Ventura Communal Cafe Table</p>	<p>VNTCBN VNTCWN VNTCMN</p>	<p>Black Top, Silver White Top, Silver Maple Top, Silver</p>	<p>Length: 72.25" Depth: 26.25" Height: 30"</p>
	<p>Ventura Communal Cafe Table, Powered</p>	<p>VNTCBK VNTCWH</p> <p style="text-align: center;"></p>	<p>Black Top, Silver White Top, Silver</p>	<p>Length: 72.25" Depth: 26.25" Height: 30"</p>
	<p>Ventura Communal Cafe Table w/ Grommet Holes</p>	<p>VNTCWW VNTCMW</p>	<p>White Top, Silver Maple Top, Silver</p>	<p>Length: 72.25" Depth: 26.25" Height: 30"</p>
















Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>Adelaide Powered Cocktail Table</p>	<p>Powered: ADCTWP Non-Powered: ADCTWH</p> <p>Powered: ADCTBP Non-Powered: ADCTBK</p>	<p>White Top, Silver</p> <p>Black Top, Silver</p>	<p>Length: 48.87" Depth: 25.37" Height: 18"</p>
 	<p>Ventura Communal Bar Table, Powered</p>	<p>VNTBLK VNTWHT</p>	<p>Black Top, Silver White Top, Silver</p>	<p>Length: 72.25" Depth: 26.25" Height: 42"</p>
 	<p>Ventura Communal Cafe Table, Powered</p>	<p>VNTCBK VNTCWH</p>	<p>Black Top, Silver White Top, Silver</p>	<p>Length: 72.25" Depth: 26.25" Height: 30"</p>













Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Village Charging Hub	VILHUB	Cream	Length: 12" Depth: 12" Height: 28.25"
	Wireless Charging Table	CUBPOW	White, AC Outlets	Length: 20" Depth: 20" Height: 18"
	30" Round Bar Table, Powered	P30BWH	White Top, Black Base	Round: 30" Height: 42"
	30" Round Cafe Table, Powered	P30CWH	White Top, Black Base	Round: 30" Height: 29"
 	10' Table	Powered: C10PWR Non-Powered: CONF10 Powered: BKC10P Non-Powered: BKC10N	White Top, Silver Black Top, Silver	Length: 120" Depth: 48" Height: 29"






Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>8' Table</p>	<p>Powered: C8PWR Non-Powered: CONF8</p> <p>Powered: BKCT8P Non-Powered: BKCT8N</p>	<p>White Top, Silver</p> <p>Black Top, Silver</p>	<p>Length: 96" Depth: 60" Height: 29"</p>
 	<p>5' Table</p>	<p>Powered: C5PWR Non-Powered: CONF5</p> <p>Powered: BKCT5P Non-Powered: BKCT5N</p>	<p>White Top, Silver</p> <p>Black Top, Silver</p>	<p>Length: 60" Depth: 48" Height: 29"</p>








Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>Adelaide Cocktail Table</p>	<p>Non-Powered: ADCTWH Powered: ADCTWP</p> <p>Non-Powered: ADCTBK Powered: ADCTBP</p> <p>ADCTGL</p> 	<p>White Top, Silver</p> <p>Black Top, Silver</p> <p>Glass Top, Silver</p>	<p>Length: 48.875" Depth: 25.375" Height: 18"</p>
 	<p>Adelaide End Table</p>	<p>ADETWH ADETBK ADETGL</p>	<p>White Top, Silver Black Top, Silver Glass Top, Silver</p>	<p>Length: 21.5" Depth: 21.5" Height: 18"</p>
 	<p>Alondra Cocktail Table</p>	<p>ALC200</p> <p>ALC100</p>	<p>Brandy Maple Top, Chrome</p> <p>Glass Top, Chrome</p>	<p>Length: 47" Depth: 24" Height: 17"</p> <p>Length: 47" Depth: 24" Height: 16"</p>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>Alondra End Table</p>	<p>ALE200</p> <p>ALE100</p>	<p>Brandy Maple Top, Chrome</p> <p>Glass Top, Chrome</p>	<p>Length: 20" Depth: 20" Height: 21"</p> <p>Length: 20" Depth: 20" Height: 20"</p>
 	<p>Geo Cocktail Table</p>	<p>CIFWB</p> <p>CIC</p>	<p>Brandy Maple Top, Black Base</p> <p>Glass Top, Chrome Base</p>	<p>Length: 47" Depth: 24" Height: 17"</p> <p>Length: 50" Depth: 22" Height: 16"</p>
 	<p>Geo End Table</p>	<p>E1FWB</p> <p>E1C</p>	<p>Brandy Maple Top, Black Base</p> <p>Glass Top, Chrome Base</p>	<p>Length: 20" Depth: 20" Height: 21"</p> <p>Length: 24" Depth: 24" Height: 20"</p>









Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>Mesa Cocktail Table</p>	<p>MESCTW MESCTB MESCTG</p>	<p>Barnwood Top, Bronze Black Top, Bronze Glass Top, Bronze</p>	<p>Round: 32.25" Height: 17.25" Round: 36" Height: 17.25"</p>
 	<p>Mesa End Table</p>	<p>MESETW MESETB MESETG</p>	<p>Barnwood Top, Bronze Black Top, Bronze Glass Top, Bronze</p>	<p>Round: 20.5" Height: 21.25" Round: 24" Height: 21.25"</p>
	<p>Regis Bench/Table</p>	<p>REGBEN</p>	<p>Brushed Metal</p>	<p>Length: 47" Depth: 15.5" Height: 16"</p>
	<p>Regis End Table</p>	<p>REGOTT</p>	<p>Brushed Metal</p>	<p>Length: 16" Depth: 15.5" Height: 16.5"</p>






Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Silverado Cocktail Table</p>	<p>C1E</p>	<p>Glass Top, Chrome</p>	<p>Round: 36" Height: 17"</p>
	<p>Silverado End Table</p>	<p>E1E</p>	<p>Glass Top, Chrome</p>	<p>Round: 24" Height: 22"</p>
	<p>Timber Cocktail Table</p>	<p>TMBCKT</p>	<p>Distressed Wood</p>	<p>Round: 30" Height: 15"</p>
	<p>Timber End Table</p>	<p>TMBTBL</p>	<p>Distressed Wood</p>	<p>Round: 16" Height: 17"</p>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Aura Round Table</p>	<p>AURA</p>	<p>White Metal</p>	<p>Round: 15" Height: 22"</p>
 	<p>Sedona Side Table</p>	<p>SEDBWH SEDBWD SEDBBK</p>	<p>White Top, Bronze Barnwood Top, Bronze Black Top, Bronze</p>	<p>Length: 15.75" Depth: 15.75" Height: 24"</p>
 	<p>Taos Side Table</p>	<p>TAOBWH TAOBWD TAOB BK</p>	<p>White Top, Bronze Barnwood Top, Bronze Black Top, Bronze</p>	<p>Length: 15.75" Depth: 15.75" Height: 24"</p>



Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Madison Executive Desk	JD8	Gray Acajou	Length: 60" Depth: 30" Height: 29"
	Tech Desk, Powered	TECH	Black Metal, Black Laminate w/electrical unit	Length: 60" Depth: 30" Height: 30"
	Tech Desk, Powered w/ 3 Drawer File Cabinet	TECH3B	Black Metal, Black Laminate w/electrical unit	Length: 60" Depth: 30" Height: 30"
	3 Drawer File Cabinet on Castors	TECH3	Black Top, Black Metal	Length: 16" Depth: 20" Height: 28"
	Madison Bookcase	BC8	Gray Acajou	Length: 36" Depth: 12" Height: 72"
	Posh Shelving	PSHCCS	Chrome, Acrylic	Length: 36" Depth: 18" Height: 72"
	Divider, Freestanding Whiteboard	DIVFWB	Silver, White	Length: 39" Depth: 1.5" Height: 72"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Atomic 42" Round Table	42ATO	Glass Top, Chrome	Round: 42" Height: 30"
	Atomic 36" Round Table	36ATO	Glass Top, Chrome	Round: 36" Height: 30"
	Geo Table, Rectangle	CF2 CE2	Glass Top, Black Glass Top, Chrome	Length: 60" Depth: 36" Height: 29"
	Geo Table, Rounded Square	CE1 CF1	Glass Top, Chrome Glass Top, Black	Length: 42" Depth: 42" Height: 29"
	Work Table	WD3	White Top, White	Length: 48" Depth: 24" Height: 30"
	42" Round Madison Table	CB8	Gray Acajou, Black	Round: 42" Height: 29"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>42" Round Table</p>	<p>CONF42 42BKCT</p>	<p>White Top, Black Black Top, Black</p>	<p>Round: 42" Height: 29"</p>
 	<p>10' Table</p>	<p>Powered: BKC10P Non-Powered: BKC10N</p> <p>Powered: C10PWR Non-Powered: CONF10</p> 	<p>Black Top, Silver</p> <p>White Top, Silver</p>	<p>Length: 120" Depth: 48" Height: 29"</p>
 	<p>8' Table</p>	<p>Powered: BKCT8P Non-Powered: BKCT8N</p> <p>Powered: C8PWR Non-Powered: CONF8</p> 	<p>Black Top, Silver</p> <p>White Top, Silver</p>	<p>Length: 96" Depth: 60" Height: 29"</p>





Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p>5' Table</p>	<p>Powered: BKCT5P Non-Powered: BKCT5N</p> <p>Powered: C5PWR Non-Powered: CONF5</p>	<p>Black Top, Silver</p> <p>White Top, Silver</p>	<p>Length: 60" Depth: 48" Height: 29"</p>
	<p>Madison 10' Table</p>	<p>MADC10</p>	<p>Gray Acajou, Silver</p>	<p>Length: 120" Depth: 48" Height: 29"</p>
	<p>Madison 8' Table</p>	<p>MADC08</p>	<p>Gray Acajou, Silver</p>	<p>Length: 96" Depth: 60" Height: 29"</p>
	<p>Madison 5' Table</p>	<p>MADC05</p>	<p>Gray Acajou, Silver</p>	<p>Length: 60" Depth: 48" Height: 29"</p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Ace High Back Chair	ACHBCB	Black Vinyl, Chrome	Length: 26" Depth: 26" Height: 41.75-44.25" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18.5-21"
	Ace High Back Chair	ACEHBC	White Vinyl, Chrome	Length: 26" Depth: 26" Height: 41.75-44.25" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18.5-21"
	Ace Mid Back Chair	ACMBCB	Black Vinyl, Chrome	Length: 26" Depth: 26" Height: 33.25-33.75" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18-20.5"
	Ace Mid Back Chair	ACEMBC	White Vinyl, Chrome	Length: 26" Depth: 26" Height: 33.25-33.75" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18-20.5"
	Cupertino Mid Back Chair	CUPCHA	Black Vinyl, Chrome	Length: 27" Depth: 30.5" Height: 40-43" Seat Length: 19.5" Seat Depth: 19" Seat Height: 18.5-20.5"
	Genesis Chair	GENCHA	Black	Length: 27.5" Depth: 27.5" Height: 40-43.5" Seat Length: 20" Seat Depth: 17.5" Seat Height: 17.5-21"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Pro Executive Guest Chair</p>	<p>PROGB</p>	<p>Black Vinyl, Chrome</p>	<p>Length: 24" Depth: 26" Height: 36" Seat Length: 19.5" Seat Depth: 19" Seat Height: 18"</p>
	<p>Task Stool</p>	<p>TASKST</p>	<p>Black Fabric, Black</p>	<p>Length: 27.5" Depth: 27.5" Height: 32.75-40.25" Seat Length: 18.5" Seat Depth: 18.5" Seat Height: 18-25.5"</p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Midtown Bar, Lighted w/ Plug In	MTBLPI	Taupe Glass Top, Pewter	Length: 60" Depth: 18" Height: 42"
	Midtown Bar, Unlighted	MTBUUL	Taupe Glass Top, Pewter	Length: 60" Depth: 18" Height: 42"
	Midtown Powered Counter, Lighted w/ Plug In	MTCLPI	Taupe Glass Top, Pewter	Length: 60" Depth: 18" Height: 42"
	Midtown Powered Counter, Unlighted	MTCFUL	Taupe Glass Top, Pewter	Length: 60" Depth: 18" Height: 42"
	Powered Locking Pedestal, 36"	PDL36B PDL36W	Black White	Length: 24" Depth: 24" Height: 36"
	Powered Locking Pedestal, 42"	PDL42B PDL42W	Black White	Length: 24" Depth: 24" Height: 42"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Clear Divider, Freestanding	DIVFRE	Silver, Clear	Length: 39" Depth: 1.5" Height: 72"
	Clear Divider, Freestanding Corner	DIVFCR	Silver, Clear	Length: 39" Depth: 39" Height: 72"
	Clear Divider, Freestanding Wall	DIVFWL	Silver, Clear	Length: 40" Depth: 1.5" Height: 72"
	Miramar Divider, White	MIRWHT	Molded Plastic	Length: 63" Depth: 23" Height: 83"
	Stanchion Sign Holder	STNSGN	Chrome	Length: 10" Height: 13"
	Stanchion w/ Retractable Belt	STNCH1	Black, Chrome	Length: 96" Height: 37"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Mason Floor Lamp</p>	<p>LA15</p>	<p>Brushed Silver</p>	<p>Round: 18" Height: 55"</p>
	<p>Mason Table Lamp</p>	<p>LA14</p>	<p>Brushed Silver</p>	<p>Round: 16" Height: 26"</p>
	<p>Boxwood Hedge 7'</p>	<p>HDG7FT</p>	<p>Green, Black</p>	<p>Length: 36.5" Depth: 12" Height: 84"</p>
	<p>Boxwood Hedge 4'</p>	<p>HDG4FT</p>	<p>Green, Black</p>	<p>Length: 46" Depth: 9" Height: 47"</p>

2025 Trade Show Kit Pricelist

CODE	CATEGORY	ITEM	DETAILS	DIMENSIONS	DISCOUNT	STANDARD
LVS002	Soft Seating	Allegro Loveseat	Blue Fabric, Brushed Metal	63"L 34.5"D 30"H	\$792	\$1,030
BLDBWH	Barstool	Blade Barstool	White Molded Plastic	20.5"L 20"D 40.5"H	\$142	\$184
LRCHGN	Chair	Lorna Chair	Green Leather, Antique Brass	26"L 25"D 30"H	\$552	\$718
MARBGY	Barstool	Marina Barstool	Gray Fabric, Brushed Metal	21"L 17.5"D 41.5"H	\$310	\$402
MARCGY	Chair	Marina Chair	Gray Fabric, Brushed Metal	17.5"L 19.5"D 35"H	\$187	\$243
TCHNTP	Chair	Tech Chair, Non-Powered, No Tablet	Gray Vinyl, Chrome Base	30.5"L 29"D 33.5"H	\$243	\$315
TCHTNP	Chair	Tech Tablet Chair, Non-Powered	Gray Vinyl, White Metal Tablet, Chrome Base	30.5"L 29"D 33.5"H	\$243	\$315
TMBCKT	Table	Timber Cocktail Table	Distressed Wood	30"R x 15"H	\$305	\$396
BKC10N	Table	10' Table	Black Top, Silver	120"L 48"D 29"H	\$1,095	\$1,423
CONF10	Table	10' Table	White Top, Silver	120"L 48"D 29"H	\$1,095	\$1,423
BKC10P	Powered	10' Table, Powered	Black Top, Silver	120"L 48"D 29"H	\$1,393	\$1,811
C10PWR	Powered	10' Table, Powered	White Top, Silver	120"L 48"D 29"H	\$1,393	\$1,811
TECH3	Office	3 Drawer File Cabinet	Black Top, Black Metal w/ Casters	16"L 20"D 28"H	\$217	\$282
P30BWH	Powered	30" Round Bar Table, Powered	White Top, Black	30"RND 42"H	\$875	\$1,137
P30CWH	Powered	30" Round Cafe Table, Powered	White Top, Black	30"RND 29"H	\$875	\$1,137
30WDHB	Table	30" Round Bar Table w/ Hydraulic Base	Barnwood Top	30"RND 45"H	\$337	\$438
30BKHB	Table	30" Round Bar Table w/ Hydraulic Base	Black Top	30"RND 45"H	\$337	\$438
30BEHB	Table	30" Round Bar Table w/ Hydraulic Base	Blue Top	30"RND 45"H	\$337	\$438
30AGHB	Table	30" Round Bar Table w/ Hydraulic Base	Brushed Gunmetal Top	30"RND 45"H	\$337	\$438
30YSHB	Table	30" Round Bar Table w/ Hydraulic Base	Brushed Yellow Top	30"RND 45"H	\$337	\$438
30GRHB	Table	30" Round Bar Table w/ Hydraulic Base	Graphite Nebula Top	30"RND 45"H	\$337	\$438
30GSHB	Table	30" Round Bar Table w/ Hydraulic Base	Green Top	30"RND 45"H	\$337	\$438
30MTHB	Table	30" Round Bar Table w/ Hydraulic Base	Maple Top	30"RND 45"H	\$337	\$438
30OSHB	Table	30" Round Bar Table w/ Hydraulic Base	Orange Top	30"RND 45"H	\$337	\$438
30BRHB	Table	30" Round Bar Table w/ Hydraulic Base	Red Top	30"RND 45"H	\$337	\$438
30WHHB	Table	30" Round Bar Table w/ Hydraulic Base	White Top	30"RND 45"H	\$337	\$438
30WDBB	Table	30" Round Bar Table w/ Standard Black Base	Barnwood Top	30"RND 42"H	\$273	\$354
30BKSB	Table	30" Round Bar Table w/ Standard Black Base	Black Top	30"RND 42"H	\$273	\$354
30BEBB	Table	30" Round Bar Table w/ Standard Black Base	Blue Top	30"RND 42"H	\$273	\$354
30AGBB	Table	30" Round Bar Table w/ Standard Black Base	Brushed Gunmetal Top	30"RND 42"H	\$273	\$354
30YBBB	Table	30" Round Bar Table w/ Standard Black Base	Brushed Yellow Top	30"RND 42"H	\$273	\$354
VTJ	Table	30" Round Bar Table w/ Standard Black Base	Graphite Nebula Top	30"RND 42"H	\$273	\$354
30GSBB	Table	30" Round Bar Table w/ Standard Black Base	Green Top	30"RND 42"H	\$273	\$354
VTK	Table	30" Round Bar Table w/ Standard Black Base	Maple Top	30"RND 42"H	\$273	\$354
30OSBB	Table	30" Round Bar Table w/ Standard Black Base	Orange Top	30"RND 42"H	\$273	\$354
VTB	Table	30" Round Bar Table w/ Standard Black Base	Red Top	30"RND 42"H	\$273	\$354
30WH42	Table	30" Round Bar Table w/ Standard Black Base	White Top	30"RND 42"H	\$273	\$354
30WDHC	Table	30" Round Cafe Table w/ Hydraulic Base	Barnwood Top	30"RND 29"H	\$337	\$438
30BKHC	Table	30" Round Cafe Table w/ Hydraulic Base	Black Top	30"RND 29"H	\$337	\$438
30BEHC	Table	30" Round Cafe Table w/ Hydraulic Base	Blue Top	30"RND 29"H	\$337	\$438
30AGHC	Table	30" Round Cafe Table w/ Hydraulic Base	Brushed Gunmetal Top	30"RND 29"H	\$337	\$438
30YSHC	Table	30" Round Cafe Table w/ Hydraulic Base	Brushed Yellow Top	30"RND 29"H	\$337	\$438
30GRHC	Table	30" Round Cafe Table w/ Hydraulic Base	Graphite Nebula Top	30"RND 29"H	\$337	\$438
30GSHC	Table	30" Round Cafe Table w/ Hydraulic Base	Green Top	30"RND 29"H	\$337	\$438
30MTHC	Table	30" Round Cafe Table w/ Hydraulic Base	Maple Top	30"RND 29"H	\$337	\$438
30OSHC	Table	30" Round Cafe Table w/ Hydraulic Base	Orange Top	30"RND 29"H	\$337	\$438
30BRHC	Table	30" Round Cafe Table w/ Hydraulic Base	Red Top	30"RND 29"H	\$337	\$438
30WHHC	Table	30" Round Cafe Table w/ Hydraulic Base	White Top	30"RND 29"H	\$337	\$438
30WDBC	Table	30" Round Cafe Table w/ Standard Black Base	Barnwood Top	30"RND 29"H	\$273	\$354
30BKSC	Table	30" Round Cafe Table w/ Standard Black Base	Black Top	30"RND 29"H	\$273	\$354
30BEBB	Table	30" Round Cafe Table w/ Standard Black Base	Blue Top	30"RND 29"H	\$273	\$354
30AGBC	Table	30" Round Cafe Table w/ Standard Black Base	Brushed Gunmetal Top	30"RND 29"H	\$273	\$354
30YSBC	Table	30" Round Cafe Table w/ Standard Black Base	Brushed Yellow Top	30"RND 29"H	\$273	\$354
ZTJ	Table	30" Round Cafe Table w/ Standard Black Base	Graphite Nebula Top	30"RND 29"H	\$273	\$354
30GSBC	Table	30" Round Cafe Table w/ Standard Black Base	Green Top	30"RND 29"H	\$273	\$354
ZTK	Table	30" Round Cafe Table w/ Standard Black Base	Maple Top	30"RND 29"H	\$273	\$354
30OSBC	Table	30" Round Cafe Table w/ Standard Black Base	Orange Top	30"RND 29"H	\$273	\$354
ZTB	Table	30" Round Cafe Table w/ Standard Black Base	Red Top	30"RND 29"H	\$273	\$354
30WH29	Table	30" Round Cafe Table w/ Standard Black Base	White Top	30"RND 29"H	\$273	\$354
30MAHB	Table	30" Round Madison Bar Table w/ Hydraulic Base	Gray Acajou Top	30"RND 45"H	\$337	\$438
VTA	Table	30" Round Madison Bar Table w/ Standard Black Base	Gray Acajou Top	30"RND 42"H	\$273	\$354
30MAHC	Table	30" Round Madison Cafe Table w/ Hydraulic Base	Gray Acajou Top	30"RND 29"H	\$337	\$438
ZTA	Table	30" Round Madison Cafe Table w/ Standard Black Base	Gray Acajou Top	30"RND 29"H	\$273	\$354
36BKHB	Table	36" Round Bar Table w/ Hydraulic Base	Black Top	36"RND 45"H	\$395	\$513
36GRHB	Table	36" Round Bar Table w/ Hydraulic Base	Graphite Nebula Top	36"RND 45"H	\$395	\$513
36MTHB	Table	36" Round Bar Table w/ Hydraulic Base	Maple Top	36"RND 45"H	\$395	\$513
36WTHB	Table	36" Round Bar Table w/ Hydraulic Base	White Top	36"RND 45"H	\$395	\$513
36BKSB	Table	36" Round Bar Table w/ Standard Black Base	Black Top	36"RND 42"H	\$282	\$367
VTN	Table	36" Round Bar Table w/ Standard Black Base	Graphite Nebula Top	36"RND 42"H	\$282	\$367
VTW	Table	36" Round Bar Table w/ Standard Black Base	White Top	36"RND 42"H	\$282	\$367
36BKHC	Table	36" Round Cafe Table w/ Hydraulic Base	Black Top	36"RND 29"H	\$395	\$513
36BKSC	Table	36" Round Cafe Table w/ Standard Black Base	Black Top	36"RND 29"H	\$282	\$367
VTP	Table	36" Round Bar Table w/ Standard Black Base	Maple Top	36"RND 42"H	\$282	\$367
36GRHC	Table	36" Round Cafe Table w/ Hydraulic Base	Graphite Nebula Top	36"RND 29"H	\$395	\$513
36MTHC	Table	36" Round Cafe Table w/ Hydraulic Base	Maple Top	36"RND 29"H	\$395	\$513
36WTHC	Table	36" Round Cafe Table w/ Hydraulic Base	White Top	36"RND 29"H	\$395	\$513
ZTN	Table	36" Round Cafe Table w/ Standard Black Base	Graphite Nebula Top	36"RND 29"H	\$282	\$367
ZTP	Table	36" Round Cafe Table w/ Standard Black Base	Maple Top	36"RND 29"H	\$282	\$367
ZTQ	Table	36" Round Cafe Table w/ Standard Black Base	White Top	36"RND 29"H	\$282	\$367
CB8	Table	42" Round Madison Table	Gray Acajou, Black	42"RND 29"H	\$478	\$621
42BKCT	Table	42" Round Table	Black Top, Black	42"RND 29"H	\$478	\$621
CONF42	Table	42" Round Table	White Top	42"RND 29"H	\$478	\$621
BKCT5N	Table	5' Table	Black Top, Silver	60"L 48"D 29"H	\$597	\$775
CONF5	Table	5' Table	White Top, Silver	60"L 48"D 29"H	\$597	\$775
BKCT5P	Powered	5' Table, Powered	Black Top, Silver	60"L 48"D 29"H	\$676	\$878



C5PWR	Powered	5' Table, Powered	White Top, Silver	60"L 48"D 29"H	\$676	\$878
BKCT8N	Table	8' Table	Black Top, Silver	96"L 60"D 29"H	\$1,095	\$1,423
CONF8	Table	8' Table	White Top, Silver	96"L 60"D 29"H	\$1,095	\$1,423
BKCT8P	Powered	8' Table, Powered	Black Top, Silver	96"L 60"D 29"H	\$1,393	\$1,811
C8PWR	Powered	8' Table, Powered	White Top, Silver	96"L 60"D 29"H	\$1,393	\$1,811
ACHBCB	Chair	Ace High Back Chair	Black Vinyl, Chrome	26"L 26"D 41.75-44.25"H	\$310	\$402
ACEHBC	Chair	Ace High Back Chair	White Vinyl, Chrome	26"L 26"D 41.75-44.25"H	\$310	\$402
ACMBCB	Chair	Ace Mid Back Chair	Black Vinyl, Chrome	26"L 26"D 33.25-35.75"H	\$292	\$379
ACEMBC	Chair	Ace Mid Back Chair	White Vinyl, Chrome	26"L 26"D 33.25-35.75"H	\$292	\$379
ADCTBK	Table	Adelaide Cocktail Table	Black Top, Silver	48.875"L 25.375"D 18"H	\$328	\$426
ADCTGL	Table	Adelaide Cocktail Table	Glass Top, Silver	48.875"L 25.375"D 18"H	\$328	\$426
ADCTWH	Table	Adelaide Cocktail Table	White Top, Silver	48.875"L 25.375"D 18"H	\$328	\$426
ADETBK	Table	Adelaide End Table	Black Top, Silver	21.5"L 21.5"D 18"H	\$317	\$412
ADETGL	Table	Adelaide End Table	Glass Top, Silver	21.5"L 21.5"D 18"H	\$317	\$412
ADETWH	Table	Adelaide End Table	White Top, Silver	21.5"L 21.5"D 18"H	\$317	\$412
ADCTBP	Powered	Adelaide Powered Cocktail Table	Black Top, Silver	48.875"L 25.375"D 18"H	\$457	\$594
ADCTWP	Powered	Adelaide Powered Cocktail Table	White Top, Silver	48.875"L 25.375"D 18"H	\$457	\$594
CHR002	Chair	Allegro Chair	Blue Fabric, Gray	36"L 34.5"D 30"H	\$748	\$972
SFA002	Soft Seating	Allegro Sofa	Blue Fabric, Gray	73"L 34.5"D 30"H	\$966	\$1,256
ALC200	Table	Alondra Cocktail Table	Brandy Maple Top, Chrome	47"L 24"D 17"H	\$397	\$516
ALC100	Table	Alondra Cocktail Table	Glass Top, Chrome	47"L 24"D 16"H	\$397	\$516
ALE200	Table	Alondra End Table	Brandy Maple Top, Chrome	20"L 20"D 21"H	\$317	\$412
ALE100	Table	Alondra End Table	Glass Top, Chrome	20"L 20"D 20"H	\$317	\$412
ATHCHA	Chair	Atherton Chair	Brown Leather, Black Metal	27"L 31"D 30"H	\$687	\$892
36ATO	Table	Atomic 36" Round Table	Glass Top, Chrome	36"RND 30"H	\$317	\$412
42ATO	Table	Atomic 42" Round Table	Glass Top, Chrome	42"RND 30"H	\$317	\$412
AURA	Table	Aura Side Table	White Metal	15"RND 22"H	\$177	\$229
BCHWHT	Chair	Baja Chair	White Vinyl	36"L 30.5"D 28"H	\$748	\$972
BLVWHT	Soft Seating	Baja Loveseat	White Vinyl	61"L 30.5"D 28"H	\$947	\$1,231
BSFWHT	Soft Seating	Baja Sofa	White Vinyl	86"L 30"D 28"H	\$1,137	\$1,477
BSS	Barstool	Banana Barstool	Black, Chrome	21"L 22"D 41"H	\$310	\$402
BST	Barstool	Banana Barstool	White, Chrome	21"L 22"D 41"H	\$310	\$402
BVLYBK	Ottoman	Beverly Bench Ottoman	Black Vinyl	60"L 20"D 18"H	\$429	\$557
BVLYBN	Ottoman	Beverly Bench Ottoman	Brown Fabric	60"L 20"D 18"H	\$429	\$557
BVLYGR	Ottoman	Beverly Bench Ottoman	Gray Fabric	60"L 20"D 18"H	\$429	\$557
BVLYLN	Ottoman	Beverly Bench Ottoman	Linen Fabric	60"L 20"D 18"H	\$429	\$557
BVLYOB	Ottoman	Beverly Bench Ottoman	Ocean Blue Fabric	60"L 20"D 18"H	\$429	\$557
BVLYRD	Ottoman	Beverly Bench Ottoman	Red Fabric	60"L 20"D 18"H	\$429	\$557
BVLYWH	Ottoman	Beverly Bench Ottoman	White Vinyl	60"L 20"D 18"H	\$429	\$557
BVSMBK	Ottoman	Beverly Small Bench Ottoman	Black Vinyl	30"L 24.5"D 18"H	\$359	\$466
BVSMBN	Ottoman	Beverly Small Bench Ottoman	Brown Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMGY	Ottoman	Beverly Small Bench Ottoman	Gray Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMMLV	Ottoman	Beverly Small Bench Ottoman	Lavender Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMMLN	Ottoman	Beverly Small Bench Ottoman	Linen Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMMLB	Ottoman	Beverly Small Bench Ottoman	Ocean Blue Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMGN	Ottoman	Beverly Small Bench Ottoman	Olive Green Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMOR	Ottoman	Beverly Small Bench Ottoman	Orange Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMRD	Ottoman	Beverly Small Bench Ottoman	Red Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMWH	Ottoman	Beverly Small Bench Ottoman	White Vinyl	30"L 24.5"D 18"H	\$359	\$466
BVSMYL	Ottoman	Beverly Small Bench Ottoman	Yellow Fabric	30"L 24.5"D 18"H	\$359	\$466
BLDBBK	Barstool	Blade Barstool	Black Molded Plastic	20.5"L 20"D 40.5"H	\$142	\$184
BLDBRD	Barstool	Blade Barstool	Red Molded Plastic	20.5"L 20"D 40.5"H	\$142	\$184
BLDBSB	Barstool	Blade Barstool	Sky Blue Molded Plastic	20.5"L 20"D 40.5"H	\$142	\$184
BLDCBK	Chair	Blade Chair	Black Molded Plastic	20.5"L 19"D 30.5"H	\$93	\$120
BLDCRD	Chair	Blade Chair	Red Molded Plastic	20.5"L 19"D 30.5"H	\$93	\$120
BLDCSB	Chair	Blade Chair	Sky Blue Molded Plastic	20.5"L 19"D 30.5"H	\$93	\$120
BOWCHA	Chair	Bowery Chair	Ochre Fabric	29.75"L 31"D 27.25"H	\$687	\$892
HDG4FT	Accessory	Boxwood Hedge, 4'	Green, Black	46"L 9"D 47"H	\$695	\$903
HDG7FT	Accessory	Boxwood Hedge, 7'	Green, Black	36.5"L 12"D 84"H	\$1,095	\$1,423
SC3	Chair	Brewer Chair	Onyx, Chrome	20"L 20"D 32"H	\$160	\$207
BNMCOW	Chair	Brooklyn Meeting Chair	White Vinyl, Oak-look	24.5"L 25.5"D 31.75"H	\$397	\$516
BNMCSB	Chair	Brooklyn Meeting Chair	Black Vinyl, Black Swivel Base	24.5"L 25.5"D 31.75"H	\$397	\$516
BNMCOB	Chair	Brooklyn Meeting Chair	Black Vinyl, Oak-look Base	24.5"L 25.5"D 31.75"H	\$397	\$516
BNMCSW	Chair	Brooklyn Meeting Chair	White Vinyl, Black Swivel Base	24.5"L 25.5"D 31.75"H	\$397	\$516
CNTCHR	Chair	Century Chair	Gray Velvet	30"L 30"D 31"H	\$687	\$892
CBSBAZ	Barstool	Chelsea Barstool	Black Tower Base, Azure Blue	18.5"L 22"D 46"H	\$216	\$281
CBSBBK	Barstool	Chelsea Barstool	Black Tower Base, Black	18.5"L 22"D 46"H	\$216	\$281
CBSBYL	Barstool	Chelsea Barstool	Black Tower Base, Goldenrod Yellow	18.5"L 22"D 46"H	\$216	\$281
CBSBGY	Barstool	Chelsea Barstool	Black Tower Base, Gray	18.5"L 22"D 46"H	\$216	\$281
CBSBOR	Barstool	Chelsea Barstool	Black Tower Base, Orange	18.5"L 22"D 46"H	\$216	\$281
CBSBWL	Barstool	Chelsea Barstool	Black Tower Base, Walnut-look	18.5"L 22"D 46"H	\$216	\$281
CCSCAZ	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Azure Blue	18.5"L 22"D 34"H	\$160	\$207
CCSCBK	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Black	18.5"L 22"D 34"H	\$160	\$207
CCSCYL	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Goldenrod Yellow	18.5"L 22"D 34"H	\$160	\$207
CCSCGY	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Gray	18.5"L 22"D 34"H	\$160	\$207
CCSCOR	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Orange	18.5"L 22"D 34"H	\$160	\$207
CCSCWL	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Walnut-look	18.5"L 22"D 34"H	\$160	\$207
CCBTAZ	Chair	Chelsea Chair	Black Tower Base, Azure Blue	18.5"L 22"D 34"H	\$160	\$207
CCBTBK	Chair	Chelsea Chair	Black Tower Base, Black	18.5"L 22"D 34"H	\$160	\$207
CCBTYL	Chair	Chelsea Chair	Black Tower Base, Goldenrod Yellow	18.5"L 22"D 34"H	\$160	\$207
CCBTGY	Chair	Chelsea Chair	Black Tower Base, Gray	18.5"L 22"D 34"H	\$160	\$207
CCBTOR	Chair	Chelsea Chair	Black Tower Base, Orange	18.5"L 22"D 34"H	\$160	\$207
CCBTWL	Chair	Chelsea Chair	Black Tower Base, Walnut-look	18.5"L 22"D 34"H	\$160	\$207
XBAR	Barstool	Christopher Barstool	White Vinyl, Chrome	19"L 19"D 41"H	\$243	\$315
XCHR	Chair	Christopher Chair	White Vinyl, Chrome	17"L 19"D 35"H	\$160	\$207
DIVFRE	Divider	Clear Divider, Freestanding	Silver, Clear	39"L 1.5"D 72"H	\$397	\$516
DIVFCR	Divider	Clear Divider, Freestanding Corner	Silver, Clear	39"L 39"D 72"H	\$792	\$1,030
DIVFWL	Divider	Clear Divider, Freestanding Wall	Silver, Clear	40"L 1.5"D 72"H	\$397	\$516
COCHTP	Soft Seating	Cordoba Chair	Taupe Fabric, Black	37"L 32"D 33"H	\$597	\$775

COLVTP	Soft Seating	Cordoba Loveseat	Taupe Fabric, Black	60.5" L 32" D 33" H	\$855	\$1,111
CUPCHA	Chair	Cupertino Mid Back Chair	Black Vinyl	27" L 30.5" D 40-43" H	\$292	\$379
DIVFWB	Divider	Divider, Freestanding Whiteboard	Silver, White	39" L 1.5" D 72" H	\$535	\$696
DUET	Chair	Duet Stack Chair	Black, Chrome	21" L 23" D 33" H	\$93	\$120
END01B	Ottoman	Endless Curved Ottoman	Black Vinyl, Chrome	60.5" L 37.5" D 15" H	\$561	\$729
END01W	Ottoman	Endless Curved Ottoman	White Vinyl, Chrome	60.5" L 37.5" D 15" H	\$561	\$729
END02B	Ottoman	Endless Square Ottoman	Black Vinyl, Chrome	34" L 34" D 15" H	\$467	\$607
END02W	Ottoman	Endless Square Ottoman	White Vinyl, Chrome	34" L 34" D 15" H	\$467	\$607
FAIRCW	Chair	Endless Square Ottoman	White Vinyl, Brushed Metal	27" L 26" D 30" H	\$509	\$661
FAIRSW	Soft Seating	Fairfax Loveseat	White Vinyl, Brushed Metal	62" L 26" D 30" H	\$655	\$852
GENCHA	Chair	Genesis Chair	Black	27.5" L 27.5" D 40-43.5" H	\$216	\$281
C1FWB	Table	Geo Cocktail Table	Brandy Maple Top, Black	47" L 24" D 17" H	\$328	\$426
C1C	Table	Geo Cocktail Table	Glass Top, Chrome	50" L 22" D 16" H	\$328	\$426
E1FWB	Table	Geo End Table	Brandy Maple Top, Black	20" L 20" D 21" H	\$257	\$334
E1C	Table	Geo End Table	Glass Top, Chrome	24" L 24" D 20" H	\$257	\$334
CF2	Table	Geo Table, Rectangle	Glass Top, Black	60" L 36" D 29" H	\$597	\$775
CE2	Table	Geo Table, Rectangle	Glass Top, Chrome	60" L 36" D 29" H	\$597	\$775
CF1	Table	Geo Table, Rounded Square	Glass Top, Black	42" L 42" D 29" H	\$358	\$465
CE1	Table	Geo Table, Rounded Square	Glass Top, Chrome	42" L 42" D 29" H	\$358	\$465
KABSWH	Barstool	Kamden Barstool	Chrome Base, White Vinyl	16.5" L 20" D 25"-33.5" H	\$287	\$373
KEYCHR	Chair	Key Largo Chair	Black Fabric, Wood	35" L 35" D 34" H	\$509	\$661
KEYLOV	Soft Seating	Key Largo Loveseat	Black Fabric, Wood	57" L 35" D 34" H	\$597	\$775
KEYSOF	Soft Seating	Key Largo Sofa	Black Fabric, Wood	79" L 35" D 34" H	\$655	\$852
LABREA	Chair	La Brea Swivel Chair	Charcoal Gray Fabric, Chrome	35" L 27" D 40" H	\$597	\$775
LMBAR	Barstool	Laguna Barstool	Maple, Chrome	18" L 20" D 47" H	\$216	\$281
LMCHR	Chair	Laguna Chair	Maple, Chrome	18" L 19" D 34" H	\$160	\$207
ROLLBL	Barstool	Lift Barstool	Black Vinyl, Chrome	15" RND 23-33.5" H	\$243	\$315
ROLLGY	Barstool	Lift Barstool	Gray Vinyl, Chrome	15" RND 23-33.5" H	\$243	\$315
ROLLRD	Barstool	Lift Barstool	Red Vinyl, Chrome	15" RND 23-33.5" H	\$243	\$315
ROLLWH	Barstool	Lift Barstool	White Vinyl, Chrome	15" RND 23-33.5" H	\$243	\$315
LUBSCL	Barstool	Lucent Barstool	Frosted Acrylic, Chrome	22" L 22.5" D 45.5" H	\$310	\$402
LUCHCL	Chair	Lucent Chair	Frosted Acrylic, Chrome	19.5" L 19.75" D 32.5" H	\$243	\$315
MADC10	Table	Madison 10' Table	Gray Acajou, Silver	120" L 48" D 29" H	\$1,095	\$1,423
MADC05	Table	Madison 5' Table	Gray Acajou, Silver	60" L 48" D 29" H	\$597	\$775
MADC08	Table	Madison 8' Table	Gray Acajou, Silver	96" L 60" D 29" H	\$1,095	\$1,423
BC8	Office	Madison Bookcase	Gray Acajou	36" L 12" D 72" H	\$556	\$722
JD8	Office	Madison Executive Desk	Gray Acajou, Chrome	60" L 30" D 29" H	\$717	\$931
BCW	Chair	Madrid Chair	White Vinyl, Chrome	30" L 30" D 31" H	\$687	\$892
MALGRY	Chair	Malba Chair	Gray, Chrome	20" L 20" D 32" H	\$93	\$120
MALGRN	Chair	Malba Chair	Green, Chrome	20" L 20" D 32" H	\$93	\$120
MAR015	Ottoman	Marche Swivel Ottoman	Black Vinyl	17" RND 18" H	\$243	\$315
MAR010	Ottoman	Marche Swivel Ottoman	Blue Fabric	17" RND 18" H	\$243	\$315
MAR014	Ottoman	Marche Swivel Ottoman	Distressed Brown Vinyl	17" RND 18" H	\$243	\$315
MAR012	Ottoman	Marche Swivel Ottoman	Forest Green Vinyl	17" RND 18" H	\$243	\$315
MAR002	Ottoman	Marche Swivel Ottoman	Gray Fabric	17" RND 18" H	\$243	\$315
MAR016	Ottoman	Marche Swivel Ottoman	Ivory Faux Sheep Fur	17" L 17" D 18" H	\$243	\$315
MAR003	Ottoman	Marche Swivel Ottoman	Linen Fabric	17" RND 18" H	\$243	\$315
MAR008	Ottoman	Marche Swivel Ottoman	Meadow Green	17" RND 18" H	\$243	\$315
MAR020	Ottoman	Marche Swivel Ottoman	Olive Faux Sheep Fur	17" RND 18" H	\$243	\$315
MAR011	Ottoman	Marche Swivel Ottoman	Orange Velvet	17" RND 18" H	\$243	\$315
MAR009	Ottoman	Marche Swivel Ottoman	Pear Yellow Fabric	17" RND 18" H	\$243	\$315
MAR007	Ottoman	Marche Swivel Ottoman	Plum Fabric	17" RND 18" H	\$243	\$315
MAR004	Ottoman	Marche Swivel Ottoman	Raspberry Fabric	17" RND 18" H	\$243	\$315
MAR005	Ottoman	Marche Swivel Ottoman	Red Fabric	17" RND 18" H	\$243	\$315
MAR006	Ottoman	Marche Swivel Ottoman	Rose Quartz Fabric	17" RND 18" H	\$243	\$315
MAR013	Ottoman	Marche Swivel Ottoman	Teal Velvet	17" RND 18" H	\$243	\$315
MAR021	Ottoman	Marche Swivel Ottoman	Terracotta Faux Sheep Fur	17" RND 18" H	\$243	\$315
MAR001	Ottoman	Marche Swivel Ottoman	White Vinyl	17" RND 18" H	\$243	\$315
MARBBK	Barstool	Marina Barstool	Black Vinyl, Brushed Metal	21" L 17.5" D 41.5" H	\$310	\$402
MARBBR	Barstool	Marina Barstool	Brown Fabric, Brushed Metal	21" L 17.5" D 41.5" H	\$310	\$402
MARBBE	Barstool	Marina Barstool	Ocean Blue Fabric, Brushed Metal	21" L 17.5" D 41.5" H	\$310	\$402
MARBRD	Barstool	Marina Barstool	Red Fabric, Brushed Metal	21" L 17.5" D 41.5" H	\$310	\$402
MARBWH	Barstool	Marina Barstool	White Vinyl, Brushed Metal	21" L 17.5" D 41.5" H	\$310	\$402
MARCBK	Chair	Marina Chair	Black Vinyl, Brushed Metal	17.5" L 19.5" D 35" H	\$187	\$243
MARCBR	Chair	Marina Chair	Brown Fabric, Brushed Metal	17.5" L 19.5" D 35" H	\$187	\$243
MARCBE	Chair	Marina Chair	Ocean Blue Fabric, Brushed Metal	17.5" L 19.5" D 35" H	\$187	\$243
MARCRD	Chair	Marina Chair	Red Fabric, Brushed Metal	17.5" L 19.5" D 35" H	\$187	\$243
MARCWH	Chair	Marina Chair	White Vinyl, Brushed Metal	17.5" L 19.5" D 35" H	\$187	\$243
LA15	Accessory	Mason Floor Lamp	Brushed Silver	18" RND 55" H	\$317	\$412
LA14	Accessory	Mason Table Lamp	Brushed Silver	16" RND 26" H	\$169	\$220
MESCTW	Table	Mesa Cocktail Table	Barnwood Top, Bronze	32.25" RND 17.25" H	\$328	\$426
MESCTB	Table	Mesa Cocktail Table	Black Top, Bronze	32.25" RND 17.25" H	\$328	\$426
MESCTG	Table	Mesa Cocktail Table	Glass Top, Bronze	36" RND 17.25" H	\$328	\$426
MESETW	Table	Mesa End Table	Barnwood Top, Bronze	20.5" RND 21.25" H	\$257	\$334
MESETB	Table	Mesa End Table	Black Top, Bronze	20.5" RND 21.25" H	\$257	\$334
MESETG	Table	Mesa End Table	Glass Top, Bronze	24" RND 21.25" H	\$257	\$334
MTBLPI	Bar	Midtown Bar, Lighted w/ Plug In	Taupe Glass Top, Pewter	60" L 18" D 42" H	\$1,523	\$1,980
MTBUUL	Bar	Midtown Bar, Unlighted	Taupe Glass Top, Pewter	60" L 18" D 42" H	\$1,344	\$1,747
MTCLPI	Counter	Midtown Powered Counter, Lighted w/ Plug In	Taupe Glass Top, Pewter	60" L 18" D 42" H	\$1,624	\$1,981
MTCPUL	Counter	Midtown Powered Counter, Unlighted	Taupe Glass Top, Pewter	60" L 18" D 42" H	\$1,345	\$1,749
MIRWHT	Divider	Miramar Divider, White	Molded Plastic	63" L 23" D 83" H	\$576	\$749
MONCHA	Chair	Montreal Chair	Blue, Black Metal	30" L 23.25" D 30" H	\$748	\$972
MONLOV	Soft Seating	Montreal Loveseat	Blue, Black Metal	62" L 27.25" D 29.5" H	\$947	\$1,231
MNCHCH	Chair	Munich Armless Chair	Gray Fabric, Black	22.5" L 27" D 28.5" H	\$468	\$608
NPLCHR	Chair	Naples Chair	Black Vinyl	36" L 30" D 33.25" H	\$748	\$972
NPLCHP	Powered	Naples Chair, Powered	Black Vinyl	36" L 30" D 33.25" H	\$927	\$1,204
NPLLOV	Soft Seating	Naples Loveseat	Black Vinyl	62" L 30" D 33.25" H	\$947	\$1,231
NPLLOP	Powered	Naples Loveseat, Powered	Black Vinyl	62" L 30" D 33.25" H	\$1,146	\$1,490
NPLSOF	Soft Seating	Naples Sofa	Black Vinyl	87" L 30" D 33.25" H	\$1,137	\$1,477

NPLSOP	Powered	Naples Sofa, Powered	Black Vinyl	87"L 30"D 33.25"H	\$1,354	\$1,760
PALSOE	Soft Seating	Palm Beach Loveseat	White Vinyl, Chrome	69"L 29"D 33"H	\$966	\$1,256
PASCHR	Chair	Pasadena Chair	White Molded Plastic w/Chrome Tower Base	27"L 25"D 26"H	\$397	\$516
PSHCCS	Product Display	Posh Shelving	Chrome, Acrylic	36"L 18"D 72"H	\$457	\$594
PDL36B	Product Display	Powered Locking Pedestal, 36"	Black	24"L 24"D 36"H	\$636	\$827
PDL36W	Product Display	Powered Locking Pedestal, 36"	White	24"L 24"D 36"H	\$636	\$827
PDL42B	Product Display	Powered Locking Pedestal, 42"	Black	24"L 24"D 42"H	\$748	\$972
PDL42W	Product Display	Powered Locking Pedestal, 42"	White	24"L 24"D 42"H	\$748	\$972
PROGB	Chair	Pro Executive Guest Chair	Black Vinyl, Chrome	24"L 26"D 36"H	\$262	\$340
SC10	Chair	Razor Armless Chair	White	19"L 23.5"D 31.75"H	\$93	\$120
REGBEN	Ottoman	Regis Bench/Table	Brushed Metal	47"L 15.5"D 16"H	\$359	\$466
REGOTT	Table	Regis End Table	Brushed Metal	16"L 15.5"D 16.5"H	\$317	\$412
RSTSTL	Barstool	Rustique Barstool	Gunmetal	13"L 13"D 30"H	\$142	\$184
RSTDIN	Chair	Rustique Chair w/ Arms	Gunmetal	20"L 18"D 31"H	\$160	\$207
RSTSQT	Table	Rustique Square Metal Bar Table	Gunmetal	23.75"L 23.75"D 41.25"H	\$377	\$490
SEDBBK	Table	Sedona Side Table	Black Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
SEDBWH	Table	Sedona Side Table	White Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
SEDBWD	Table	Sedona Side Table	Barnwood Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
BS001	Barstool	Shark Barstool	White, Chrome	22"L 19"D 34-44"H	\$337	\$438
C1E	Table	Silverado Cocktail Table	Glass Top, Chrome	36"RND 17"H	\$328	\$426
E1E	Table	Silverado End Table	Glass, Chrome	24"RND 22"H	\$257	\$334
STNSGN	Product Display	Stanchion Sign Holder	Chrome	10"L 13"H	\$79	\$103
STNCH1	Product Display	Stanchion w/ Retractable Belt	Black, Chrome	96"L 37"H	\$89	\$115
STECHA	Chair	Sterling Chair	Gray Fabric	33"L 33.5"D 32"H	\$927	\$1,204
STESOF	Soft Seating	Sterling Sofa	Gray Fabric	82"L 33.5"D 32"H	\$1,354	\$1,760
SWAN	Chair	Swanson Swivel Chair	White Vinyl, Chrome	28"L 25"D 30"H	\$468	\$608
BSR	Barstool	Syntax Barstool	Black, Chrome	23"L 19"D 43.25"H	\$243	\$315
CS4	Chair	Syntax Chair	Black, Chrome	23"L 19"D 32.25"H	\$225	\$292
TAOBK	Table	Taos Side Table	Black Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
TAOBWH	Table	Taos Side Table	White Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
TAOBWD	Table	Taos Side Table	Barnwood Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
TASKST	Chair	Task Stool	Black Fabric, Black	27.5"L 27.5"D 32.75"-40.25"H	\$187	\$243
TCHP	Powered	Tech Chair, Powered, No Tablet	Gray Vinyl, Chrome Base	30.5"L 29"D 33.5"H	\$243	\$315
TECH	Powered	Tech Desk, Powered	Black Metal, Black Laminate w/electrical unit	60"L 30"D 30"H	\$468	\$608
TECH3B	Powered	Tech Desk, Powered w/ 3 Drawer File Cabinet	Black Metal, Black Laminate w/electrical unit	60"L 30"D 30"H	\$707	\$919
TCHGRY	Powered	Tech Tablet Chair, Powered	Gray Vinyl, White Metal Tablet, Chrome Base	30.5"L 29"D 33.5"H	\$243	\$315
TRCHCO	Chair	Terrace Accent Chair	Black Base, Cognac Leather	24"L 30.5"D 31.25"H	\$636	\$827
TMBTBL	Table	Timber End Table	Distressed Wood	16"RND 17"H	\$177	\$229
VALCGN	Soft Seating	Valencia Chair	Green Fabric	28"L 30.5"D 31"H	\$509	\$661
VALCOT	Soft Seating	Valencia Chair	Oat Fabric	28"L 30.5"D 31"H	\$509	\$661
VALCHA	Soft Seating	Valencia Chair	Spice Orange Velvet	28"L 30.5"D 31"H	\$509	\$661
VALVOT	Soft Seating	Valencia Loveseat	Oat Fabric	63"L 30.5"D 31"H	\$655	\$862
VALSOF	Soft Seating	Valencia Loveseat	Coffee Brown Velvet	63"L 30.5"D 31"H	\$655	\$862
VNTBNP	Table	Ventura Communal Bar Table	Black Top, Silver	72.25"L 26.25"D 42"H	\$927	\$1,204
VNTMNP	Table	Ventura Communal Bar Table	Maple Top, Silver	72.25"L 26.25"D 42"H	\$927	\$1,204
VNTWNP	Table	Ventura Communal Bar Table	White Top, Silver	72.25"L 26.25"D 42"H	\$927	\$1,204
VNTBMW	Table	Ventura Communal Bar Table w/ Grommet Holes	Maple Top, Silver	72.25"L 26.25"D 42"H	\$927	\$1,204
VNTBWW	Table	Ventura Communal Bar Table w/ Grommet Holes	White Top, Silver	72.25"L 26.25"D 42"H	\$927	\$1,204
VNTBLK	Powered	Ventura Communal Bar Table, Powered	Black Top, Silver	72.25"L 26.25"D 42"H	\$1,194	\$1,552
VNTVHT	Powered	Ventura Communal Bar Table, Powered	White Top, Silver	72.25"L 26.25"D 42"H	\$1,194	\$1,552
VNTCBN	Table	Ventura Communal Cafe Table	Black Top, Silver	72.25"L 26.25"D 30"H	\$695	\$903
VNTCMN	Table	Ventura Communal Cafe Table	Maple Top, Silver	72.25"L 26.25"D 30"H	\$695	\$903
VNTCWN	Table	Ventura Communal Cafe Table	White Top, Silver	72.25"L 26.25"D 30"H	\$695	\$903
VNTCMW	Table	Ventura Communal Cafe Table w/ Grommet Holes	Maple Top, Silver	72.25"L 26.25"D 30"H	\$695	\$903
VNTCWW	Table	Ventura Communal Cafe Table w/ Grommet Holes	White Top, Silver	72.25"L 26.25"D 30"H	\$695	\$903
VNTCBK	Powered	Ventura Communal Cafe Table, Powered	Black Top, Silver	72.25"L 26.25"D 30"H	\$975	\$1,267
VNTCWH	Powered	Ventura Communal Cafe Table, Powered	White Top, Silver	72.25"L 26.25"D 30"H	\$975	\$1,267
VIB10	Ottoman	Vibe Cube Ottoman	Black Vinyl	18"L 18"D 18"H	\$130	\$168
VIB02	Ottoman	Vibe Cube Ottoman	Blue Vinyl	18"L 18"D 18"H	\$130	\$168
VIB05	Ottoman	Vibe Cube Ottoman	Bright Yellow Vinyl	18"L 18"D 18"H	\$130	\$168
VIB21	Ottoman	Vibe Cube Ottoman	Caramel Vinyl	18"L 18"D 18"H	\$130	\$168
VIB14	Ottoman	Vibe Cube Ottoman	Citrus Green Vinyl	18"L 18"D 18"H	\$130	\$168
VIB17	Ottoman	Vibe Cube Ottoman	Desert Rose Vinyl	18"L 18"D 18"H	\$130	\$168
VIB01	Ottoman	Vibe Cube Ottoman	Green Vinyl	18"L 18"D 18"H	\$130	\$168
VIB22	Ottoman	Vibe Cube Ottoman	Navy Vinyl	18"L 18"D 18"H	\$130	\$168
VIB08	Ottoman	Vibe Cube Ottoman	Orange Vinyl	18"L 18"D 18"H	\$130	\$168
VIB13	Ottoman	Vibe Cube Ottoman	Purple Vinyl	18"L 18"D 18"H	\$130	\$168
VIB04	Ottoman	Vibe Cube Ottoman	Red Vinyl	18"L 18"D 18"H	\$130	\$168
VIB12	Ottoman	Vibe Cube Ottoman	Silver Vinyl	18"L 18"D 18"H	\$130	\$168
VIB16	Ottoman	Vibe Cube Ottoman	Spice Orange Vinyl	18"L 18"D 18"H	\$130	\$168
VIB11	Ottoman	Vibe Cube Ottoman	Steel Blue Vinyl	18"L 18"D 18"H	\$130	\$168
VIB15	Ottoman	Vibe Cube Ottoman	Taupe Vinyl	18"L 18"D 18"H	\$130	\$168
VIB09	Ottoman	Vibe Cube Ottoman	White Vinyl	18"L 18"D 18"H	\$130	\$168
VILHUB	Powered	Village Charging Hub	Cream	12"L 12"D 28.25"H	\$359	\$466
WENCHA	Chair	Wentworth Swivel Chair	Brown Vinyl	31"L 24"D 31.5"H	\$468	\$608
CUBPOW	Powered	Wireless Charging Table, Powered	White, AC Plug In	20"L 20"D 18"H	\$538	\$699
WD3	Table	Work Table	White Top, White	48"L 24"D 30"H	\$367	\$477
ZENBAR	Barstool	Zenith Barstool	White, Chrome	19"L 20"D 44"H	\$216	\$281
ZENCHR	Chair	Zenith Chair	White, Chrome	18.25"L 22"D 32"H	\$160	\$207
BS002	Barstool	Zoey Barstool	White, Chrome	15"L 16"D 30-34.75"H	\$310	\$402

Show Name: SPE International Polyolefins Conference

Show Dates: February 17-19, 2025

Show Venue: Galveston Convention Center

Deadline to Receive Discount Pricing: Monday, February 3, 2025



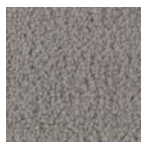
CARPET RENTAL ORDER FORM



Blue



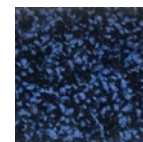
Black



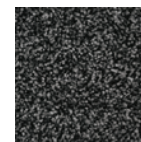
Gray



Red



Bluejay



Tuxedo

(actual colors may vary)

STANDARD BOOTH CARPET (Standard booth carpet is not available for Island Booths. Please see the Cut & Lay Carpet below.)

Description	Discount	Standard	Total
10' x 10'	\$ 363.50	\$ 509.00	\$ _____
10' x 20'	\$ 727.00	\$1,018.00	\$ _____
10' x 30'	\$1,090.50	\$1,527.00	\$ _____
10' x 40'	\$1,454.00	\$2,036.00	\$ _____

Please select standard or cut & lay carpet color:

- Blue Black
 Gray Red
 Bluejay Tuxedo

For islands and booths larger than 400 sq ft., standard booth carpet is not an available option. If complete exhibit area carpet is desired, see Cut & Lay and Plush Carpet offerings below.

CUT & LAY CARPET (100 sq. ft. minimum)

Description	Discount	Standard	Total
_____sq. ft.	\$6.50	\$9.00	\$ _____

PLUSH CARPET (200 sq. ft. minimum. Plush Carpet Order must be received at least four weeks prior to the show.)

Description	Discount	Standard	Total
_____sq. ft.	\$9.75	\$13.75	\$ _____

Please select plush carpet color:

- White Ivory
 Beige Big Blue Top
 Royal Blue Navy Blue
 Red Burgundy
 Charcoal Pewter Gray
 Black Emerald Green

Please call if you don't see your color.



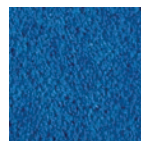
White



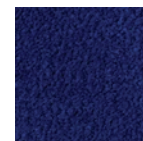
Ivory



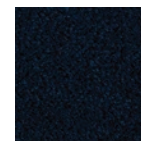
Beige



Big Blue Top



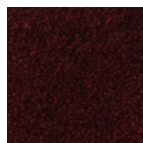
Royal Blue



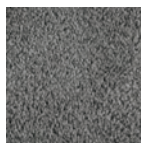
Navy Blue



Red



Burgundy



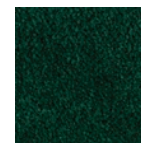
Charcoal



Pewter Gray



Black



Emerald Green

(actual colors may vary)

PADDING & COVERING (per sq. ft.)

Sq Ft.	Description	Discount	Standard	Total
_____	Padding	\$1.07 sq ft	\$1.50 sq ft	\$ _____
_____	Double Padding	\$2.14 sq ft	\$3.00 sq ft	\$ _____
_____	Plastic Covering	\$.61 sq ft	\$.85 sq ft	\$ _____

Company Name: _____ Booth#: _____ Order Total: _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

25-TX0201-T

USE THIS FORM TO ORDER CLEANING SERVICE WITHIN YOUR BOOTH SPACE AND FOR DEBRIS ACCUMULATED DURING SET-UP AND EXHIBIT HOURS.



All rental carpets ordered from the contractor are installed in clean condition.

VACUUMING

All rates are based on the total square footage of your exhibit space (100 sq. ft. minimum)

Please check preference below:

		Discount	Standard
<input type="radio"/>	Daily Vacuum carpet before initial opening of event and daily thereafter	\$.65/sq. ft./day	\$.91/sq. ft./day
<input type="radio"/>	One Time Vacuum carpet before initial opening of event	\$.81/sq. ft.	\$1.13/sq. ft.

Exhibit Space: _____ ft (x) _____ ft = _____ sq. ft. (x) \$ _____ (x) _____ = \$ _____
 (100 sq. ft. minimum) rate per sq. ft. Days Total

PORTER SERVICE

All rates are based on the total square footage of your exhibit space (100 sq. ft. minimum)

	Discount	Standard
Empty wastebasket, tidy and spot clean exhibit space during show hours.	\$192.50	\$269.50

Daily Service: _____ (Specify Days) Date: _____

Porter Service: _____ days (x) amount per day \$ _____ = Total \$ _____

SUBTOTAL ESTIMATED CLEANING ORDER: \$ _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

The Briarwood - 10' Pop Up
\$2,564.50

10' Pop Up Design Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) Back Wall Graphics

Additional Options Available:

Lighting and Carpet Padding



The Crestwood - 3 Meter Hardwall
\$4,566.50

Classic 3 Meter Hardwall Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) Header Graphic

Additional Options Available:

Lighting, Back Wall Graphics, and Carpet Padding

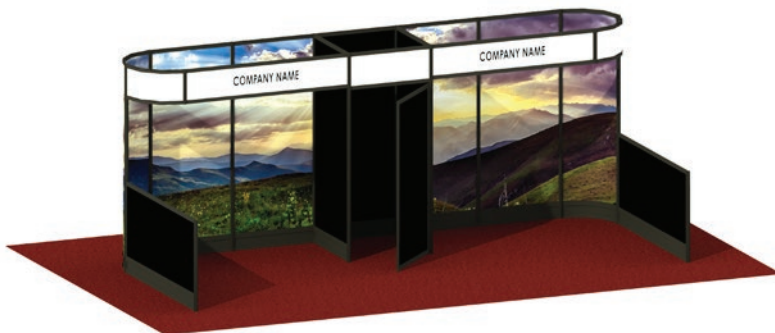
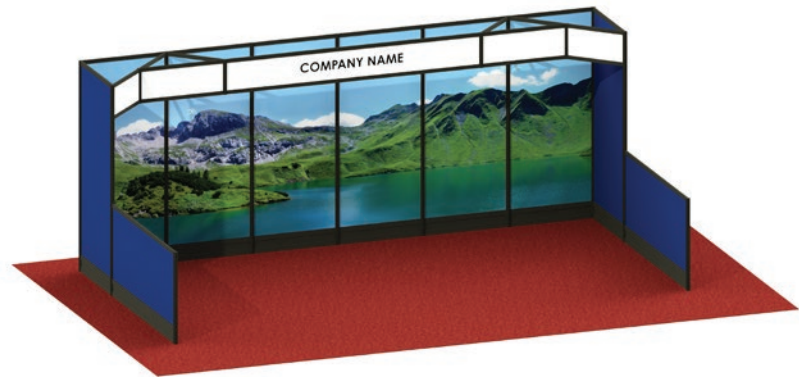
The Frankford - 6 Meter Hardwall
\$7,710.00

6 Meter Hardwall Design Includes:

- (1) 200 sq. ft. Standard Carpet
- (1) Header Graphic

Additional Options Available:

Lighting, Back Wall Graphics, and Carpet Padding



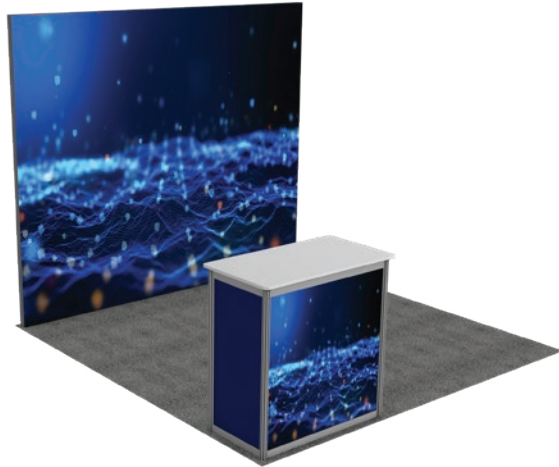
The Magnolia - 6 Meter Hardwall
\$9,009.25

6 Meter Hardwall Design Includes:

- (1) 200 sq. ft. Standard Carpet
- (2) Header Graphics

Additional Options Available:

Lighting, Back Wall Graphics, Shelving and Carpet Padding



The Lakeview - 3 Meter Display

\$4,642.50

3 Meter Fabric Design Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) 3 Meter Printed Fabric Backwall
- (1) 1 Meter Cabinet

Additional Options Available:

Cabinet Graphics and Carpet Padding

The Kensington - 3 Meter Hard Wall & Closet

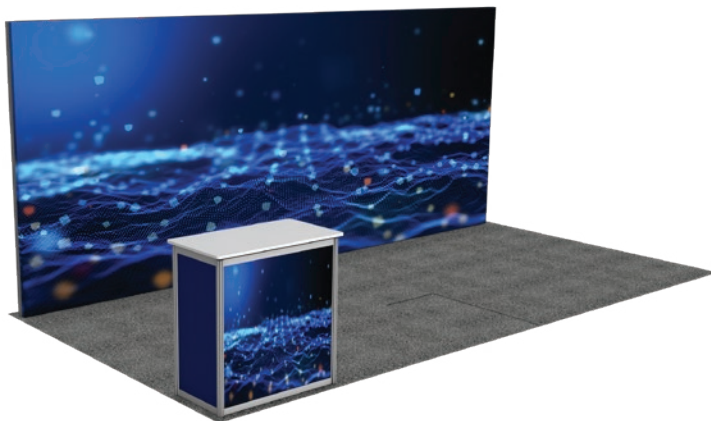
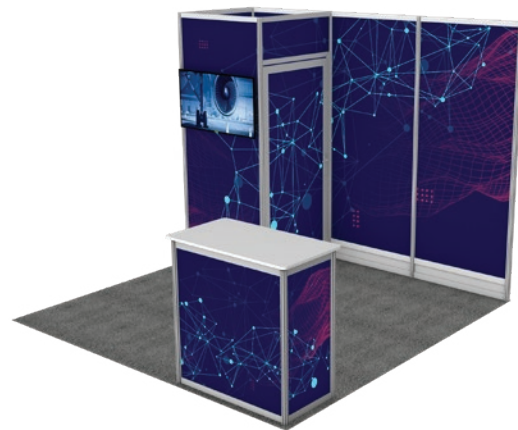
\$8,337.50

3 Meter Hardwall with Closet Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) 3 Printed Panels
- (1) 1 Meter Cabinet

Additional Options Available:

Lighting, Monitor, Shelving, Graphics for Cabinet



The Mayflower - 6 Meter Display

\$7,940.75

6 Meter Fabric Display Includes:

- (1) 200 sq. ft. Standard Carpet
- (1) 6 Meter Printed Fabric Backwall
- (1) 1 Meter Cabinet

Additional Options Available:

Lighting, Graphics for Cabinet, and Carpet Padding

The Hillside - 6 Meter Hardwall Display

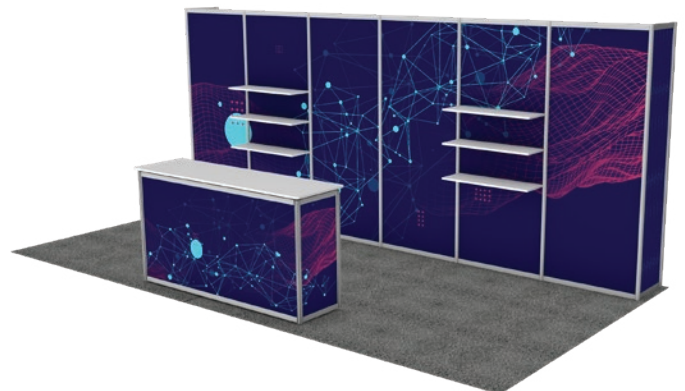
\$9,176.00

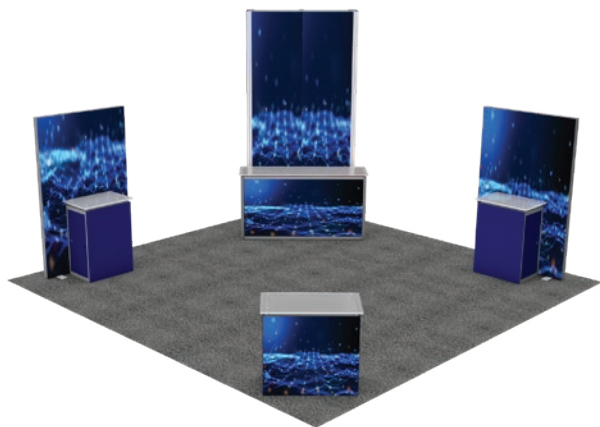
6 Meter Fabric Display Includes:

- (1) 200 sq. ft. Standard Carpet
- (6) Printed Backwall Panels
- (6) Shelves
- (1) Meter Cabinet

Additional Options Available:

Lighting, Graphics for Cabinet, and Carpet Padding





The Ridgewood - 20' x 20' Open Concept Display
\$17,200.50

20' x 20' Fabric Open Concept Includes:

- (1) 400 sq. ft. Standard Carpet
- (3) 1 Meter Work Stations
- (6) Printed Fabric for All Walls

Additional Options Available:

Monitors, Lighting, Graphics for Cabinets, and Carpet Padding

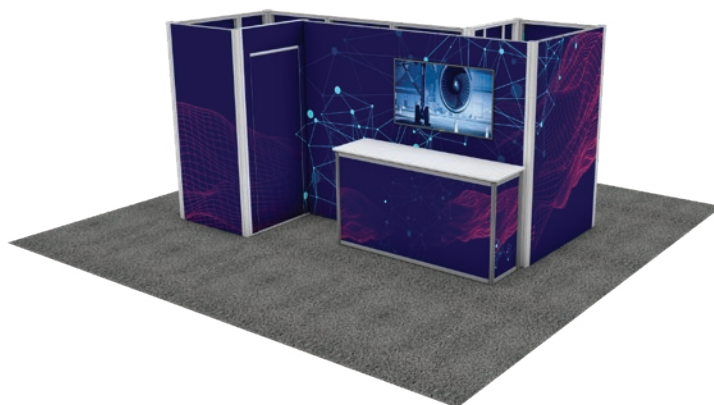
The Fairview - 20' x 20' Z Shaped Display
\$19,932.75

20' x 20' Fabric Open Concept Includes:

- (1) 400 sq. ft. Standard Carpet
- (2) 2 Meter Work Stations
- Printed Fabrics for Walls
- Closet

Additional Options Available:

Monitors, Lighting, Graphics for Work Stations, and Carpet Padding



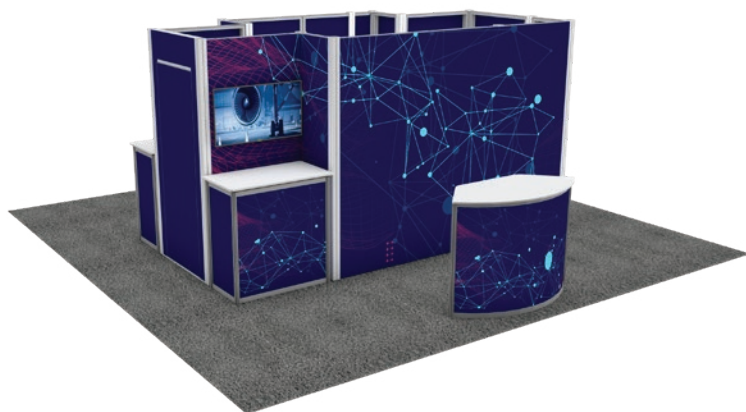
The Lexington - 20' x 20' Fabric Display
\$21,136.25

20'x x 20' Fabric Display Includes:

- (1) 400 sq ft Standard Carpet
- (3) 1 Meter Standard Work Stations
- (1) 1 Meter Curved Podium
- Printed Fabric for Walls

Additional Options Available:

Monitors, Lighting, Graphics for Work Stations, and Carpet Padding



- **Additional Lights** Qty. _____ Light @ \$165.50 each = \$ _____
- **Additional Hardware Shelves** Qty. _____ Shelves @ \$ 82.25 each = \$ _____
- **Slatwall Per Panel** Qty. _____ Slatwall @ \$269.75 each = \$ _____
- **Units 3, 5, 6, & 7 are provided in white hard wall unless colored or Velcro compatible panels are ordered.**
- Red ○ Blue ○ Black ○ Gray Qty. _____ Colored panels @ \$ 29.00 each = \$ _____
- Qty. _____ Velcro panels @ \$ 65.25 each = \$ _____

- Additional charges for custom graphic panels, please call for pricing.
- If you require a Custom Exhibit Design not shown above, please call (281) 800-1600.
- Electric service IS NOT included. Please make arrangements in advance with exhibit facility.
- **Add 30% if ordered after discount deadline**

Company Name: _____ **Booth#:** _____ **Order Total:** _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

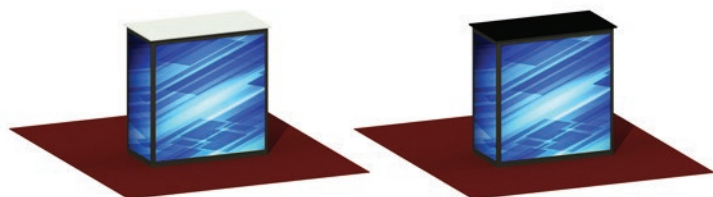
25-TX0201-T

Giving You More Options

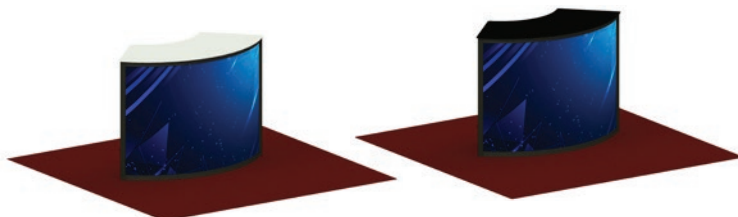
Order Your Custom Counter

Add Graphics for Additional Branding

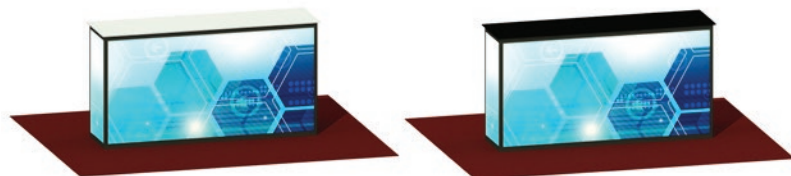
1 Meter Square Counters



Curved Counters



2 Meter Rectangle Counters



COUNTER OPTIONS

Description	Counter Size	Discount	Standard	Color Option	Quantity
1 Meter Square Counter	41" L x 42" H x 23" D	\$ 833.75	\$1,167.25	<input type="checkbox"/> White <input type="checkbox"/> Black	_____
Curved Counter	45" L x 42" H x 22" D	\$1,006.75	\$1,409.50	<input type="checkbox"/> White <input type="checkbox"/> Black	_____
2 Meter Rectangle Counter	80" L x 42" H x 23" D	\$1,099.00	\$1,538.50	<input type="checkbox"/> White <input type="checkbox"/> Black	_____

CUSTOM GRAPHICS

Description	Graphic Size	Discount	Standard	Quantity
1 Meter Square Counter (Front Panel Only)	38 1/4" x 39"	\$304.25	\$395.50	_____
Curved Counter	60 3/4" x 39"	\$339.75	\$441.75	_____
2 Meter Rectangle Counter (Front Panel Only)	77 1/2" x 39"	\$616.00	\$800.75	_____
Side Panel (Per Panel)	18 1/2" x 39"	\$106.25	\$138.25	_____

To receive the discount rate, order form, payment authorization and artwork (if applicable) must be received by the discount deadline. Orders received after discount deadline may not be available. Cancellations will not be accepted once your graphic artwork has been approved for production.

SUBTOTAL CUSTOM COUNTER ORDER: \$ _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____



Graphic elements provide opportunities for branding and messaging that increase visibility and contribute significantly to the impact of your exhibit!

BOOTH PANELS • BANNERS • GRAPHIC CLINGS • POSTERS • SIGNAGE • FLOOR GRAPHICS

For more information call the contractor at 609.272.1600

I AM SUPPLYING MY OWN ART

I NEED ITEMS DESIGNED. SEE COPY AND LAYOUT SPECS BELOW.

FULL COLOR POSTER AND COUNTER CARD

Description	Discount	Standard	Qty.	Total
18" x 24" Foamcore, single-sided	\$127.50	\$178.50	_____	\$ _____
18" x 24" Foamcore, double-sided	\$223.25	\$312.50	_____	\$ _____
22" x 28" Foamcore, single-sided	\$182.25	\$255.25	_____	\$ _____
22" x 28" Foamcore, double-sided	\$319.00	\$446.50	_____	\$ _____
24" x 36" Foamcore, single-sided	\$255.75	\$358.00	_____	\$ _____
24" x 36" Foamcore, double-sided	\$447.50	\$626.50	_____	\$ _____
28" x 44" Foamcore, single-sided	\$365.00	\$511.00	_____	\$ _____
28" x 44" Foamcore, double-sided	\$638.75	\$894.25	_____	\$ _____

For custom size signs please call our office for pricing. Half hour of design time included in prices above. For additional design time please contact Orders@aexservices.com for pricing.

FULL COLOR BANNER

Description	Discount	Standard	Qty.	Total
Custom Banner Size (per sq. ft.)	\$ 29.75	\$ 41.75	_____	\$ _____

CUSTOM SIZE GRAPHICS

SIZE	QUOTED PRICE	TOTAL
_____	_____	\$ _____

COPY AND LAYOUT SPECIFICATIONS

Indicate: Vertical Horizontal (Please attach a layout to this form)

E-mail address for proofing is required: _____

(Please note: Deadline for requesting a proof is 14 days prior to the first day of exhibitor move-in)

E-mail graphic files to Signshop@AEXServices.com. Please include your company name and the name of the show.

SUBTOTAL GRAPHICS ORDER: \$ _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ **Booth#:** _____ **25-TX0201-T**

Sending your graphic and image files to AEX Convention Services

You are a valued client and we want your graphics and images to look the very best they can. AEX Convention Services is absolutely committed to making this a reality. In order to do that, certain guidelines for submitting your electronic files should be followed. If you are unable to provide digital artwork files for you signage, we can provide you with layout and design services. Contact your sales representative for details.

Vector vs. Bitmap (Raster)

Vector is the preferred file type. Vector-based artwork is resolution independent and is characterized by an outline of each element using lines and arcs to define its outer shape. They can be enlarged or reduced without loss of quality.

Bitmap files are resolution dependent, and will reproduce poorly if the appropriate file resolution is not supplied. They are characterized by tiny squares, known as pixels, placed adjacent to one another to define each elements shape and color. Bitmap files are commonly used for photographic digital print production.

Acceptable Vector Formats

PDF (preferred format), EPS, CS5 AI, and CS5 INDD
(Include all links/fonts/images for AI and INDD files)

Acceptable Raster Formats

EPS, JPEG, PDF, PSD, and TIFF

File Submission

E-mail (SignShop@AEXServices.com) or Online File Transfer Site
Contact us for more information regarding ftp.

**Please do not email large art files and do not send unnecessary files (ones that will not be used)*

Bleeds / Cropmarks / Registration Marks

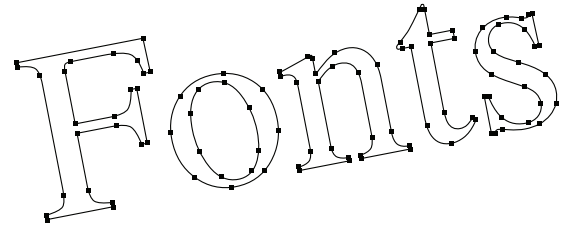
- Please do **NOT** include cropmarks or registration marks on graphic files.
- All signs printed on fabric require a **2" Bleed**
- All other signage requires a **1/4" Bleed**

Artwork In the Structures

Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

Color & Misc. Specifications

- All files are to be built using CMYK. Vector art can be produced using PMS colors.
- If PMS color matching is required, please use original Pantone®+ Solid Coated® swatches in your artwork. Modifying Pantone® names will result in printing default color (CMYK).
- **Convert all type to outline.** If the type is not converted to outline and you do not send the fonts with the files then font substitution will occur.
**Once fonts are turned to outline they can not be edited so be sure to send the fonts with your files to be safe.*



- Bitmap art is best saved at no less than 150 dpi for large images and 300 dpi for any images under 8" x 10". Lower resolutions will result in reduced image quality. **Please avoid images pulled from the Internet because they are too low in resolution and will result in a poor quality print.*
- Documents should be created actual size (1" = 1" ratio). For larger artwork please indicate scale.
- Please supply the following information when sending your files:
Client Name, Show Name, Show Date and City of the Event
- We cannot use Gif, Power Point or Word files (with images), or images/logos downloaded from websites

Acceptable Software



Verifying Resolution on a Screen



UPLOADING GRAPHICS 101

ADDING FILES TO THE FTP SITE

All graphic files for ordered products should be uploaded to our FTP site. Please see Graphic Guidelines page for detailed file specifications.

BEFORE SENDING FILES


1. Please name your files for easy identification using the following format:

Company Name_Panel Letter

example: AEX_Panel A.pdf

2. Packaged files should be compressed (.zip) and include document, fonts and images needed.

SUBMITTING YOUR FILES

1. Go to <https://aexservices.files.com/u/exhibitor-upload>
2. Complete the form by filling out Your Name, Your Email Address, Your Company Name, Name of Trade Show you are attending, and Your Booth Number. If you do not know your booth number please put "N/A" in the required space.
3. Upload files by selecting the  Upload files button and browse to the files you want to upload. Or drag your files to the designated area in the browser.
4. Once your file is done uploading the status will change to "Uploaded"
5. When upload is complete, email the name of your files to: signshop@aexservices.com, with the subject line: "Show Name - Company Name" FTP Upload

Exhibitor Upload

To send files to this inbox, please complete the form below.

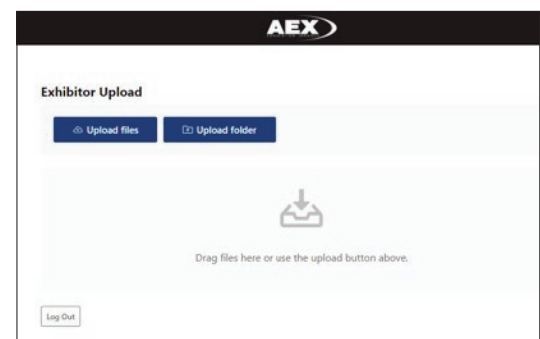
Your name:

Your email:

Company Name:

Trade Show Name:

Booth Number:



Exhibitor Upload

Files uploaded						
Name	Rate	ETA	Size	Status	Actions	
File Submission Guideline.pdf			180 KB	Uploaded		

Invest in Your Company's Success!

Order your Custom Hanging Sign Today

- More Visibility on the Show Floor
- Great Branding
- Draw More Attention to Your Booth Location

Circular Design



Size	Discount Rate	Standard Rate
10' x 36"	\$3,679.50	\$ 5,151.25
10' x 48"	\$4,908.75	\$ 6,872.25
15' x 36"	\$5,313.75	\$ 7,439.25
15' x 48"	\$7,270.75	\$10,179.00
20' x 48"	\$9,679.75	\$13,551.75

Square Design



Size	Discount Rate	Standard Rate
10' x 36"	\$ 4,666.50	\$ 6,533.00
10' x 48"	\$ 6,228.00	\$ 8,719.25
15' x 36"	\$ 6,908.00	\$ 9,671.25
15' x 48"	\$ 9,089.25	\$12,725.00
20' x 48"	\$11,963.00	\$16,748.25

Wave Design



Size	Discount Rate	Standard Rate
10' x 48"	\$2,947.25	\$4,126.25
15' x 48"	\$4,622.00	\$6,470.75
20' x 48"	\$6,311.75	\$8,836.50

Triangular Design



Size	Discount Rate	Standard Rate
10' x 48"	\$4,685.50	\$ 6,559.75
15' x 48"	\$7,028.75	\$ 9,840.25
20' x 48"	\$9,572.75	\$13,401.75

CUSTOM SIGNS INCLUDE:

- Rental Frame
- Basic Harness
- Printed Fabric Pillow Case (Dye Sublimation)
- Blockout Liner
- Carrying Case
- Delivery to Show Site

ASSEMBLY AND HANGING ARE NOT INCLUDED

To receive the discount rate, order form, payment authorization and artwork must be received by the discount deadline. Cancellations will not be accepted once your graphic artwork has been approved for production. Additional shapes/sizes are available.

SUBTOTAL CUSTOM HANGING SIGN ORDER: \$ _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

25-TX0201-T

The contractor is the exclusive provider of Material Handling.

Material Handling includes Unloading your exhibit material, Storing up to 30 days at the advance warehouse, Delivering to your booth, the Handling of empty containers to and from storage, and Removing of material from the booth for reloading onto your outbound carrier at the close of the show. You can either ship your materials in advance to the advance warehouse or ship directly to show site during designated move-in times. Material Handling is not to be confused with the cost of shipping/transporting your exhibit materials to and from the event.

Shipping to the ADVANCE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline, however additional charges will be incurred.
- The Warehouse will receive shipments Monday-Friday, except Holidays. Refer to the Quick Facts for warehouse hours.
- The Warehouse will accept crates, cartons, skids, trunks, cases and carpet/pads. Loose or pad wrapped materials must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip with the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as UPS and Fed Ex will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Advance/Warehouse freight will be delivered to the booth prior to exhibitor set-up.

Shipping DIRECT TO SHOW SITE?

- Freight will be accepted during designated exhibitor move-in times. Refer to the Quick Facts for the specific delivery date/time window.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as UPS and Fed Ex, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Direct to show site shipments are not guaranteed to be in your booth prior to exhibitor move-in.

How should I LABEL MY FREIGHT?

- PLEASE USE THE PROVIDED SHIPPING LABELS.
- The label should contain the Exhibiting Company Name, Booth #, Name of the event, C/O AEX Convention Services and Facility Address.
- The specific shipping address for either the advance warehouse or direct to show site address is located on the Quick Facts and on the provided Shipping Labels.

How Do I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually and is subject to the applicable show weight minimum. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is to be considered one "cwt" (one hundred weight).
- Note: All Shipments are subject to reweigh.
- On the Material Handling Order Form, be sure to select if your freight will arrive at the ADVANCE WAREHOUSE or DIRECT TO SHOW SITE.
- On the Material Handling Order Form, select the rate for the category that best describes your shipment. See types of freight shipment.



What are the FREIGHT CATEGORIES?

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

UNCRATED: Material that is shipped loose or pad wrapped, and/or unskidded machinery without proper lifting points.

SPECIAL HANDLING: Material delivered by the carrier in such a manner that it requires additional handling, such as designated piece unloading, loads mixed with pad wrapped materials, ground unloading, stacked and constricted space unloading, loads failing to maintain shipping integrity, and shipments that require additional equipment, time or labor to unload. UPS and FedEx are included in this category.

SPECIAL HANDLING Definitions

- Designated Piece Unloading - Shipments requiring multiple pieces of freight to be moved in order to select the next piece.
 - Ground Loading - vehicles that are not dock height preventing the use of loading docks. (flat bed trailers, U-Hauls, company vehicles with trailers)
 - Stacked Shipments - Shipments loaded in such a manner that requires multiple items to be removed to ground level for delivery to booth.
 - Constricted Space - Shipments that are not easily accessible due to carrier being loaded high and tight.
 - Shipment Integrity - Shipments that are delivered in such a manner that additional labor is needed to sort through and separate various shipments.
-

What happens to my EMPTY CONTAINERS?

- Pick up "Empty Labels" at the Contractor's Service Desk. Once the container is completely empty, place a label on each container individually.
 - Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
 - At the close of the show, the empty containers will be returned to the booth in random order. This process may take several hours.
-

Do I need INSURANCE?

- Be sure your materials are insured from the time they leave your company until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
 - All materials handled by the contractor are subject to the Terms and Conditions.
-

How do I ensure that my SHIPPED MATERIALS ARE SECURELY delivered by or before they are picked up after the show?

- There may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. Which may also be the case for the close of the show phase. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or hire security services to monitor your booth/materials.
-

\$\$ MONEY SAVING TIPS \$\$

- Ship via common carrier to avoid possible special handling charges.
- CONSOLIDATE your shipments. Each separate shipment will incur a 200 lb minimum charge.
- Ship early to avoid rush/overnight charges whenever possible.
- Furnish accurate weight tickets with your shipment(s).
- Label your freight with the number of total pieces - example 1 of 3, 2 of 3, 3 of 3.
- Properly Address/Label all shipments to avoid time consuming re-routes, mis-deliveries and delays. Remove old shipping labels before shipping out again.
- When shipping to Show Site, confirm in advance that your carrier can guarantee delivery of your freight to the facility during designated move-in times. When possible, schedule your shipments to arrive during ST rather than OT.



MATERIAL HANDLING RATES: All rates are per 100 pounds (per cwt.) with a 200 pound minimum charge. These rates are based on round trip Material Handling. Certified weight tickets are required on all shipments.

ADVANCE - WAREHOUSE SHIPMENTS - 200 LB. MINIMUM

Shipments can arrive to the Advance Warehouse up to 30 days prior to move in. Advance freight is delivered to your booth before direct shipments.

Description	Overtime In or Out	O.T. In / O.T. Out
A1 - ON TIME Crated or Skidded shipments (LTL Carriers with established local terminals)	\$209.25 per cwt. \$418.50 minimum	\$279.00 per cwt. \$558.00 minimum
A2 - SPECIAL HANDLING (FedEX, UPS, DHL)	\$299.75 per cwt. \$599.50 minimum	\$399.50 per cwt. \$799.00 minimum
C - *Small Package Rates - A qualifying shipment totaling 3 pieces, delivered to the same booth, from the same shipper, by the same carrier, on the same day. Weighing a total of 40 lbs. or less.....\$ 70.00		

DIRECT - SHOW SITE SHIPMENTS - 200 LB. MINIMUM

Shipments must arrive only during published move in dates and times. Refer to the Quick Facts page for details.

Description	Overtime In or Out	O.T. In / O.T. Out
B1 - ON TIME Crated or Skidded shipments (LTL Carriers with established local terminals)	\$198.75 per cwt. \$397.50 minimum	\$265.00 per cwt. \$530.00 minimum
B2 - SPECIAL HANDLING (FedEX, UPS, DHL)	\$284.75 per cwt. \$569.50 minimum	\$379.50 per cwt. \$759.00 minimum

C - *Small Package Rates - Shipments totaling any number of pieces with a combined weight not to exceed 40 lbs. Shipments must be received on the same day at the same time and from the same shipper. If combined weight exceeds 40 lbs. normal material handling rates will apply.....\$ 70.00

Labor Hours

- Straight Time - ST: Monday - Friday, 8:00 AM - 3:00 PM
- Overtime - OT: Monday - Friday, Before 8:00 AM, After 3:00 PM
Anytime Saturday/Sunday
- Double Time - DT: Anytime on holidays

Early/Late Shipments to Warehouse 50% Surcharge

Re-weigh of Shipments

An additional charge per forklift load may be applied to shipments that have to be re-weighed at the dock due to the lack of a certified weight ticket, or an incorrect or an understated weight on delivery document.

Outbound Shipments

A transfer fee of \$350.00 + \$50.00 per cwt. will apply:

- In the event your carrier is unable to pick-up your shipment at the close of the event and you elect to transfer your shipment to the warehouse to be picked up at a later date.
- If you choose to have your shipments transferred to the warehouse for pick-up by an outside carrier.

Estimated Charges - Material Handling _____ **lbs. x** _____ **per cwt. = \$** _____

Material Handling fees will be based on actual certified weight ticket(s) for each shipment or the reweigh ticket on the inbound receiving report.

SUBTOTAL MATERIAL HANDLING ORDER: \$ _____

Company Name: _____ **Booth#:** _____ **Order Total:** _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Cartload services are provided for personally owned vehicles with small hand-carried items to be delivered to the booth or dock location. If you arrive in a truck, van, trailer, or any commercial vehicle you will not qualify for this service and will be billed regular material handling rates.



(2' wide x 6' long x 3' high)

\$199.75

Cartload service includes one laborer,
one cart, one trip.

Cart Service is for exhibitor's with small items weighing less than 200 lbs. that will fit on a flatbed cart and can be transported in one trip.

Delivery must be made in a POV (Privately Owned Vehicle) to qualify for this service, otherwise, freight will be charged at prevailing material handling rates. This service will only be available during published move-in and move-out times.

SUBTOTAL CART SERVICE ORDER: \$ _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ **Booth#:** _____

Priority Empty Container Storage

This service provides for the priority return of your empties to your booth after the close of the show and after aisle carpet has been rolled up. If you would like this service, please fill out the information below and return it to the contractor. The number of containers can be adjusted on showsite if necessary.

Priority Empty Container Return \$100.00 per container/skid _____

Estimated number of containers/skids _____

Total = \$ _____

**** PLEASE NOTE THAT THIS SERVICE CANNOT BE ORDERED AFTER THE EMPTIES HAVE BEEN TAKEN TO STORAGE. Special priority empty container labels are required for this service. Obtain priority labels from the Contractor's Service Desk to indicate the priority status on your empty containers.**

Accessible Storage

A storage area will be available for exhibitor's samples and literature during show hours, one hour prior to show opening, and one half hour after show closing each day. All material in storage on the last day of the show will be returned to their designated booth space at the close of the show. Storage space may be limited and subject to show rules.

The charge for storage space is as follows:

Accessible Storage Rates \$125.00 per container/skid _____

Estimated number of containers/skids _____

Total = \$ _____

The contractor will not be liable for loss or damage to crates and containers or their contents while they are in accessible storage. If secured/locked storage is required, please contact the contractor for rates and availability.

Show Name: SPE International Polyolefins Conference

Show Dates: February 17-19, 2025

Show Venue: Galveston Convention Center

Deadline to Receive Discount Pricing: Monday, February 3, 2025



ADVANCE/WAREHOUSE SHIPPING LABEL

ADVANCE/WAREHOUSE SHIPPING LABEL



SPE International Polyolefins Conference
C/O AEX Convention Services
4610 S Sam Houston Pkwy W
Suite 520
Houston, TX 77053

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: # _____

DELIVER NO LATER THAN: MONDAY, FEBRUARY 10, 2025

Receiving 9:00 AM - 3:00 PM, Monday-Friday; Check In by 2:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

ADVANCE/WAREHOUSE SHIPPING LABEL



SPE International Polyolefins Conference
C/O AEX Convention Services
4610 S Sam Houston Pkwy W
Suite 520
Houston, TX 77053

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: # _____

DELIVER NO LATER THAN: MONDAY, FEBRUARY 10, 2025

Receiving 9:00 AM - 3:00 PM, Monday-Friday; Check In by 2:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

Show Name: SPE International Polyolefins Conference

Show Dates: February 17-19, 2025

Show Venue: Galveston Convention Center

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DIRECT/SHOW SITE SHIPPING LABEL

DIRECT/SHOW SITE SHIPPING LABEL



Galveston Convention Center
SPE International Polyolefins Conference
C/O AEX Convention Services
5600 Seawall Blvd
Galveston, TX 77551

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: # _____

DELIVER ONLY ON: **SUNDAY, FEBRUARY 16, 2025**

BETWEEN 1:00 PM - 5:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

DIRECT/SHOW SITE SHIPPING LABEL



Galveston Convention Center
SPE International Polyolefins Conference
C/O AEX Convention Services
5600 Seawall Blvd
Galveston, TX 77551

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: # _____

DELIVER ONLY ON: **SUNDAY, FEBRUARY 16, 2025**

BETWEEN 1:00 PM - 5:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE



MOVE YOUR EXHIBIT WITH PEACE OF MIND

**THE FREIGHT & CUSTOMS PARTNER YOU CAN RELY ON
FULLY DEDICATED TO YOUR CONVENTION AND TRADE SHOW SUCCESS**

Putting service first and leveraging our 42 years of freight & customs experience



Transportation Services

- Ground Freight (LTL)
- Full Load
- International Freight Forwarding
- Customs Brokerage Services
- Exclusive Use Full Trailer



Customized Solutions

- Door to door service
- Catering to your specific needs
- Single point of contact
- 24/7 customer attention
- Committed to excellence

Dedicated to delivering safely and on time every time.



Call Toll Free 1-866-938-1092 or 1.905.338.3993
email: exhibitorservices@libertycfs.us - www.libertycfs.us
LAS VEGAS | TORONTO





LibertyCFS NV, Inc.

A Veteran Owned Company
Delivering Freedom


exhibitorservices@libertycfs.us

www.libertycfs.us

Tel. (905) 338-3993

FREIGHT & CUSTOMS ORDER FORM

1 Please accept this form as authority for LibertyCFS NV, Inc. to provide the services listed below.
A second form is required for additional events.

Adobe Acrobat Reader DC may be required for completion of form. Click image to download  Adobe Acrobat

Freight Only
 Customs Only
 Freight & Customs
 Return Only

2a **PICK-UP LOCATION**

Company Name _____
 Address1 _____
 Address2 _____
 City _____ State _____ ZipCode _____
 Contact _____ Phone # _____
 Email _____ IRS/Tax ID# _____

3 **DELIVERY TO ADDRESS**

Exhibiting Company Name _____ Booth # _____
 Show Name _____
 Address1 _____
 Address2 _____
 City _____ State _____ ZipCode _____
 Onsite Contact _____ Cell Phone # _____

2b **SERVICES**

P/U Date _____ From _____ To _____
 Hours _____
 Dlv Date _____ Hours _____

Express Economy LTL 7-10 Days Int'l
 Inside Liftgate Dock
 Other _____

4 **RETURN TO**

Check Box if the Return address is the same as 2a

Consignee: _____
 Address1 _____
 Address2 _____
 City _____ State _____ ZipCode _____
 Contact _____ Phone # _____
 PU Date _____ Arrive by _____

5 **PACKAGE INFO**




Carton(s)/Box
 Vinyl Case(s)/Color
 Wooden Crate(s)
 Trunk(s) / On Wheels
 Skid(s) - to contain # _____ of pieces

PCS	DIMENSIONS (L x W x H)	WGT
TOTAL PIECES		TOTAL WEIGHT

6 **VALUE** **Declared Value for Carriage:** The declared value for carriage of this shipment is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds of that part of the shipment lost or damaged but not less than \$50.00 per shipment unless a value is declared below and applicable charges paid thereon. The liability of Carrier for loss/damage are subject to the terms and conditions. LibertyCFS NV, Inc charges 8% per \$1000, Min \$80.

Exclusion: Does not include TV(s)/Monitor(s) **DECLARED VALUE** _____

7 **PAYMENT**

Credit Card Information / Billing Address   

Credit Card Number _____ Security Code _____ Exp. Date ____ / ____
 I hereby authorize the use of this card for payment of services related to this Order Form. I understand that declined credit cards are subject to a 30% surcharge.

Address _____ Signature _____
 City _____ State _____ ZipCode _____
 Phone _____ Email _____

Comments: Include any additional comments that will be helpful for the movement of freight and contents

Print

UNION REGULATION

To assist you in planning your participation in your show, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have we ask that you read the following:

BOOTH ERECTION & DISMANTLING

Exhibitors may, at their option, erect and dismantle their own booths using their own full-time employees. If their own employees are not available, labor can be ordered using the "Labor Order Form" in the kit.

MATERIAL HANDLING

Exhibitors may hand-carry their own materials into the exhibit facility. The use or rental of dollies, flat trucks and other mechanical equipment, however, is not permitted. AEX Convention Services will control access to the loading docks in order to provide for a safe and orderly move-in / move-out.

TIPPING

AEX Convention Services request that exhibitors do not tip our employees. They are paid an excellent wage scale denoting a professional stature, and we feel that tipping is not necessary. This applies to all AEX Convention Services employees. Any request for such should be brought to the attention of an AEX Convention Services representative.

SAFETY

Standing on chairs, tables, or other rental equipment is prohibited. This equipment is not engineered to support your weight. AEX Convention Services cannot be responsible for injuries or falls caused by the improper use of this equipment. If assistance is required in assembling your booth, please use the "Labor Order Form" and the necessary ladders and/or tools will be provided.

Show Name: SPE International Polyolefins Conference

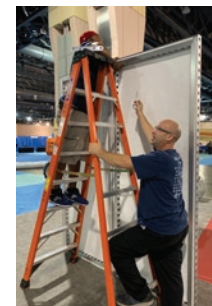
Show Dates: February 17-19, 2025

Show Venue: Galveston Convention Center

Deadline to Receive Discount Pricing: Monday, February 3, 2025



LABOR SERVICE FORM



EXHIBITOR SUPERVISED - INSTALL/DISMANTLE LABOR
LET US DO THE WORK WITH YOU

Install Labor Dismantle Labor

All work is done only under the supervision of the exhibitor.

Supervisor Contact: _____ Phone: _____

- On the day and time that you have requested labor, please report to the Contractor's Service Desk to pick-up and sign out your labor crew. The labor crew will not be sent to your booth without being signed out.
- Starting time can be guaranteed only in those instances where workers are requested for the start of the working day (usually 8:00 am).
- Upon completion of work, you are required to accompany the laborers to the Contractor's Service Desk and release them.

THE CONTRACTOR'S SUPERVISED - INSTALL/DISMANTLE LABOR
LET US DO THE WORK FOR YOU

Install Labor Dismantle Labor

Show Site Contact: _____ Phone: _____

- Please forward detailed instructions, blueprints or photos and complete the information on the following page.
- Our cost for this service is 35% of your total labor bill (\$35.00 minimum).
- Installation of your exhibit will be completed at our discretion prior to show opening.
- Please note: Our liability for damages, for whatever reason, is limited to our billed cost for supervision.

LABOR RATES:

		Discount	Standard
Straight Time - ST:	Monday - Friday, 8:00 AM - 4:30 PM	\$155.25 per hour	\$217.50 per hour
Overtime - OT:	Monday - Friday, Before 8:00 AM, After 4:30 PM Anytime Saturday/Sunday	\$233.00 per hour	\$326.25 per hour
Double Time - DT:	Anytime on holidays	\$310.75 per hour	\$435.00 per hour

- Please indicate the labor required by checking one of above options. If no plan is indicated, labor cannot be assigned until exhibitor's representative reports to the service desk.
- Orders canceled without 24 hour written notice will be charged a one (1) hour cancellation fee per laborer ordered
- A 30% surcharge will be assessed to orders placed after the deadline or at show-site.
- Price is per person/per hour billed in hour increments
- When scheduling dismantle labor, be sure to allow adequate time for empty containers to be returned to your booth.

	Start Date	Start Time	# of People	Approx. Hours	Total Hours	Hourly Rate	35% Supervision Fee	Estimated Total Cost
Installation						\$	\$	\$
Dismantle						\$	\$	\$

Dismantle - charge will be calculated to match the estimated hours and number of laborers for installation. In the event less chargeable time is used, we will credit you following the close of the show.

SUBTOTAL ESTIMATED LABOR SERVICE ORDER: \$ _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

25-TX0201-T



COMPLETE THIS FORM ONLY IF YOU HAVE SELECTED

SUPERVISED - INSTALL/DISMANTLE LABOR

This information is required in order to ensure proper supervision and installation of your display.

Freight is arriving at: Advance Warehouse Show Site Loading Dock Est. Delivery Date: _____

Date Shipped: _____ Via: _____ (freight carrier)

Display shipped from: _____ (address)

Total # of: Crates _____ Cartons _____ Fibercases _____ Other _____

Estimated Weight: _____

Display Includes: _____

Booth carpet in shipment? Yes No Color _____ Size _____

Set-up instructions: Attached to this order With display

Graphics: With display Shipped separately

Electrical Placement: Drawing Attached Drawing with display Electrical under carpet

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING:

Return Display to the following address:

Via: _____ (carrier)

YOU MUST COORDINATE/SCHEDULE YOUR OUTBOUND SHIPMENT WITH YOUR CARRIER

In the event your selected carrier fails to arrive by the designated move-out time, please select and initial one of the following options. If no option is selected, we will re-route the shipment accordingly via the house carrier.

Re-route via house carrier _____

Transfer to warehouse at exhibitor's expense _____

EMERGENCY CONTACT AT SHOW SITE:

Name: _____ Phone: _____

Hotel: _____ Arrival Date: _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

LET US DO THE HEAVY LIFTING!



THIS SERVICE IS AVAILABLE TO ASSIST IF HEAVY OR LARGE ITEMS MUST BE MOVED WITHIN YOUR BOOTH WITH THE USE OF A FORKLIFT

(e.g. spotting equipment, elevated header signs, cantilever structures, heavy display components or machinery which cannot be manually lifted in place)

TYPE OF WORK:

Description: _____

RATES:

		Discount	Standard
Straight Time - ST:	Monday - Friday, 8:00 AM - 4:30 PM	\$449.75 hr/crew	\$ 304.75 hr/crew
Overtime - OT:	Monday - Friday, Before 8:00 AM, After 4:30 PM Anytime Saturday/Sunday	\$674.75 hr/crew	\$ 406.50 hr/crew
Double Time - DT:	Anytime on holidays	\$899.50 hr/crew	\$1,259.25 hr/crew

Rigging Crew consists of a forklift and operator.

Above rates are based on a 5,000 lb capacity forklift. If you require a larger forklift, please call Customer Service for a quote.

One (1) Hour minimum per crew, one (1) hour increments thereafter.

Orders canceled without 24 hour written notice will be charged a one (1) hour cancellation fee per crew.

INSTRUCTIONS:

- On the day and time that you have requested rigging, please report to the Contractor's Service Desk to pick-up and sign out your rigging crew. The rigging crew will not be sent to your booth without being signed out.
- Upon completion of work, you are required to accompany the crew back to the Contractor's Service Desk and release them.
- Starting time can be guaranteed only in those instances where crew is requested for the start of the working day (usually 8:00 am).

(All work is done only under the supervision of the exhibitor's representative)

Show Site Contact: _____ Phone: _____

Dismantle - charge will be calculated to match the estimated hours and number of laborers for installation. In the event less chargeable time is used, we will credit you following the close of the show.

	Start Date	Start Time	Approx. Hours	Assembly/Disassembly Rate	Hourly Rate	Estimated Total Cost
Installation				\$	\$	\$
Dismantle				\$	\$	\$

SUBTOTAL ESTIMATED FORKLIFT AND RIGGING CREW ORDER: \$ _____

YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

25-TX0201-T

Show Name: SPE International Polyolefins Conference

Show Dates: February 17-19, 2025

Show Venue: Galveston Convention Center

Deadline to Receive Discount Pricing: Monday, February 3, 2025



REQUEST FOR SET-UP BY AN EXHIBITOR-APPOINTED CONTRACTOR

The unpacking, installation, dismantle and packing of displays and equipment must be done by a full-time, bona fide employee of the exhibiting company or the correct type of union labor. AEX Convention Services, the official contractor, will have skilled crafts available to assist exhibitors. Arrangements for labor should be made through or in advance of the show. Official labor order forms are included in this exhibitor service manual. Exhibitors may elect to use an exhibitor-appointed contractor subject to contractual obligations, security and safety requirements.

An exhibitor-appointed contractor may be used only when the following requirements have been met:

1. Exhibitor must complete and return this form to AEX Convention Services a month prior. No Request, addendum or substitutions received after the specified date will be considered.
2. AEX Convention Services is to be advised of the name, address and contact of each exhibitor-appointed contractor being used.
3. An **original certificate of insurance** from the exhibitor-appointed contractor must also be received a month in advance. The policy must name AEX Convention Services and the Exhibition Center, as additionally insured and should also include public liability and property insurance for at least \$1,000,000.00 as well as worker's compensation insurance in accordance with local laws.

The service contractor designated must be used without exception for electrical, plumbing, telephone, drayage, rigging, booth cleaning, or Teamsters.

Contracting Company Agent _____

Contracting Company Name _____

Contracting Company Address _____

City _____ State/Country _____ Zip _____

Phone _____ Fax _____

Estimated Arrival date (Show site _____ Estimated Number of Workers _____

Contractor's Cell Phone: _____ Date _____

Exhibiting Company _____ Booth No _____

Mailing Address _____ Fax No _____

City/State/Zip _____ Phone _____

Authorized by: _____ Title _____

Print Name _____ E-mail _____

Fax or mail to: **AEX Convention Services**
3089 English Creek Ave
Egg Harbor Twp, NJ 08234
(609)272-1600 * FAX: (609)272-1680



An Exhibitor's Agent is anyone, other than the exhibitor's employees, engaged by the exhibitor to arrange for exhibit services. This form must be completed, signed and returned to our office, as indicated, no later than twenty-one days prior to the meeting in order for exhibitor's agent billing to be accepted. The exhibitor is ultimately responsible for payment of AEX Convention Services charges. Please be aware that if your agent fails to pay our invoice, such charges will immediately revert to you. Special note to Exhibitor's Agent - your status may be rejected if you do not provide credit card information below.

Please provide complete information:

Authorized Agent: _____

Street Address: _____

City, State & Zip: _____

Email Address: _____

Phone No. _____ Fax No. _____

We the undersigned have authorized the above agent to handle our exhibit for this event and are also authorized to receive and pay AEX Convention Services invoice for services. We understand and further agree that we, the exhibiting firm, are primarily responsible for payment of charges. In the event that the named agent does not discharge payment by 12 Noon of the day before the meeting closes, such charges are to be paid by the exhibiting firm on demand.

Statement to Exhibitor

Statement to Authorized Agent

Both parties must indicate acceptance below or request may be denied

Exhibitor will pay: Furniture Carpet Labor Cleaning Material Handling
Third Party will pay: Furniture Carpet Labor Cleaning Material Handling

Exhibiting Firm

Agent _____

Title _____

Signature _____

Exhibitor's Agent

Agent _____

Title _____

Signature _____

Invoices will be presented to exhibitors for payment unless agent settles charges at the AEX Convention Services service desk by 12:00 noon on the day before the meeting closes. AEX Convention Services suggest either the exhibiting company or its authorized agent provide credit card information on the Recap of Orders Form enclosed so that there is no question as to responsibility of payment.

This request will not be accepted without the next page, "Third Party Credit Card Authorization Form".

Exhibiting Company _____ Booth No _____

Mailing Address _____ Fax No _____

City/State/Zip _____ Phone _____

Print Name _____ E-mail _____

Please complete the information requested below and return this Authorization Form with your order. This form is required to be on file to process any orders for service.



Exhibiting Company Name

Booth#

Cardholder Name (please print)

Billing Address City, State, Zip

Cardholder Email Phone

METHOD OF PAYMENT

Personal Card Corporate Card

AMEX VISA MASTERCARD DISCOVER

Card Number: [grid] Exp. Date: [grid]

M M Y Y

*A credit card authorization is required to be held on file.

Are you tax exempt for the state in which this event is held? Yes No

If yes, a tax exemption certificate is required to be submitted with this agreement.

By signing below, the Cardholder acknowledges receipt of goods and or services in the amount of such invoice and agrees to perform the obligations set forth in the Cardholder's Agreement with the issuer. Refunds cannot be given after the close of the event on items or services ordered but not received. Orders cancelled for any reason will receive a 50% refund. No refund can be provided once installation begins. Accounts past due are subject to a monthly charge of 1.5% (annual rate 18%) and all costs of collections including reasonable attorneys' fees. Rental items are only for the Exhibiting entity who has properly completed our rental forms and may not be sub-rented, "loaned" or given to other Exhibitors. If you do not need items rented or provided in a package, please contact the contractor for removal. Booth inventory is conducted daily and items not rented from the contractor will either be removed or charged to the Exhibiting company with improper possession.

PAYMENT INFORMATION

- Checks will not be accepted at show site
All balances must be paid by the conclusion of the event.
For your convenience, we will use this authorization to pay for any additional amounts ordered by your representative for services rendered for this event.
A final invoice will be prepared and can be requested by contacting Exhibitor Services.
If the credit card is declined, standard floor pricing prevails and a \$25.00 service charge will be added.

Payment Policy: 100% of amount owed including applicable tax is due in advance or at show site. Payment must be in U.S. funds. Invoices are to be paid by cash, travelers check drawn on U.S. Banks, VISA, Mastercard, Discover or American Express. Payment of all labor and services ordered by the exhibitor or their agent is the responsibility of the exhibitor. Your show site representative must be made aware of this policy and have the means to make payment. Otherwise, service will be denied unless credit card authorization is given on the Recap of Orders and Payment Policy Form. PLEASE DO NOT ASK US TO BILL YOU.

Unpaid Balance - A credit card authorization is required to settle any unpaid balance after the close of the show. Any balance outstanding as of move - out will be charged to this account.

An Authorized Signature is required for orders to be processed

You and your organization agree to all terms and conditions on the front and back of all forms, including the contractor Limits & Liabilities and Terms & Conditions.



X
Authorized Signature

ACORD **1.** **CERTIFICATE OF LIABILITY INSURANCE** DATE

PRODUCER
 Insurance Company Name Fax: (212) 555-6100
 Insurance Company Address 1
 Insurance Company Address 2
 Attn: Agent Name (212) 555-6102 ext. 1234

INSUREERS AFFORDING COVERAGE

INSURED **2.**
 Exhibiting Company Name
 Exhibiting Company Address 1
 Exhibiting Company Address 2
 Attn: Exhibiting Company Contact Name
 Phone Number Fax Number:

INSURER A: Hartford Insurance Company of Illinois
 INSURER B: Aetna Casualty & Surety Company
 INSURER C: Travelers Insurance Company
 INSURER D: Royal Insurance Company
 INSURER E:

3. THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OF CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

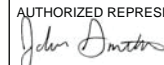
INSR LTR	4. TYPE OF INSURANCE	POLICY NUMBER	7. POLICY EFFECTIVE DATE (MM/DD/YY)	8. POLICY EXPIRATION DATE (MM/DD/YY)	9. LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> _____ GENERAL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	000P98298-A11	01/01/23	01/0/23	EACH OCCURENCE \$1,000,000 FIRE DAMAGE (Any one fire) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGRREGATE \$2,000,000 PRODUCTS-COMP/OP AGG \$2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> _____ <input type="checkbox"/> _____	SKLS-029499S	01/01/23	01/01/23	COMBINED SINGLE LIMIT \$1,000,000 (Ea accident) BODILY INJURY \$ (Per person) BODILY INJURY \$ (Per accident) PROPERTY DAMAGE \$ (Per accident) AUTO ONLY-EA ACCIDENT OTHER THAN \$ \$ AUTO ONLY: \$ \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> _____				
A	UMBRELLA/EXCESS LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	XL1234567	01/01/23	01/01/23	EACH OCCURENCE \$1,000,000 AGGREGATE \$1,000,000 \$ \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	A4145-SS-PJ37	01/01/23	01/01/23	<input checked="" type="checkbox"/> WC STATU-ORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE -POLICY LIMIT \$1,000,000
D	OTHER				Each Occurrence & Aggregate

5. DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS (Show Management) AEX Services (Official Service Provider), the (Facility), and (Show) are hereby named as additional insured, except for Workers' Compensation. (Show Management) and/or the consignar are included as Loss Payee. The insurance provided for the benefit of Emerald, shall be primary insurance as respects any claim, loss, or liability, arising out of the Named Insured's operations for which the Named Insured is liable. Any other insurance maintained by (Show Management) shall be excess and non-contributory. Show date(s) are: (00/00/0000) in (CITY, STATE).

CERTIFICATE HOLDER ADDITIONAL INSURED; INSURER LETTER: CANCELLATION

6. AEX Services
 3089 English Creek Ave Ste. A
 Egg Harbor Township, NJ 08234

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OF REPRESENTATIONS

AUTHORIZED REPRESENTATIVE  **10.**

- PRODUCER: Name, address and phone number of insurance carrier.
- INSURED: Company name, address, phone number and booth number of company insured.
- COVERAGES: Coverage must be provided for Comprehensive General Liability, Automotive Liability (if applicable), and Workmen's Compensation, complete with policy numbers, effective dates of Coverage and limits of coverage.
- FORM OF COVERAGE: Must be "occurrence" form of coverage.
- NAME OF ADDITIONAL INSUREDS: (Show Management), Texas Exposition Services (Official Service Provider), (Show) and the(Facility) as additional insureds on a primary and non-contributory basis. Show dates are (00/00/0000).
- CERTIFICATE HOLDER: (SHOW MANAGEMENT), ADDRESS:
- POLICY EFFECTIVE DATE: Must be prior to or coincidental with the first day of Exhibitor Move-In.
- POLICY EXPIRATION DATE: Must be on or after the last day of Exhibitor Move-Out.
- LIMITS OF INSURANCE: Must be the same or greater than required by contract. See Insurance Requirements.
- AUTHORIZED REPRESENTATIVE: Must be signed (not stamped) by an authorized representative of Producer.



Utility Service Order Form

Name of Exhibition or Show: _____

Exhibitor's Name: _____ Booth Number: _____

Exhibitor Company/Organization: _____

Date of Show: _____ Phone: _____

Method of Payment: _____

Electrical Current Charges:

Should it be necessary to hook up power to any devices, machinery and/or equipment, a labor order must be placed with your coordinator in advance. Estimated electrical usage per circuit is included in total price. **ALL PRICES ARE SUBJECT TO CHANGE. Deadline for service request is seven (7) days prior to arrival. PLEASE NOTE THAT IF PAID ON PROPERTY-THERE WILL BE AN INCREASE IN PRICE OF \$25.00(plus tax)*.**

<u>Quantity/Requirements</u>	<u>Unit Charge (tax included)</u>	<u>Total</u>
_____ 110 volts/20 amps (1Standard Outlet/Shared)	\$ 102.84 (per outlet/One Time Fee)	\$ _____

Enhanced Power Needs: Quantity/Requirements

_____ 208 volts (1 Duplex Outlet)	\$ 270.63 (per outlet/per day)	\$ _____
_____ 200 amps (3 phase)	\$ 324.75 (per outlet/per day)	\$ _____
_____ 400 amps (3 phase)	\$ 649.50 (per outlet/per day)	\$ _____

***Enhanced Power, will need to know specific outlet information:** _____

- **THE CONVENTION CENTER RESERVES THE RIGHT TO LIMIT ANY AVAILABLE POWER SUPPLY.**

Internet Charges:

<u>Quantity/Item</u>	<u>Unit Charge (tax included)</u>	<u>Total</u>
_____ Wired (TI) Highspeed Internet Line	\$270.63 (per day/per line)	\$ _____

- **The Convention Center provides complimentary wireless internet.**

Please email this form along with the credit card authorization form to dtownsend@ldry.com

AV, Rigging, or Other Items: (Should you require any items noted below they are provided by: The Events Company)

Power-Strips, Extension Cords, and/or any Audio-Visual Equipment

Please Note: All Rigging at the Convention Center is handled by The Events Company

Contact Information: Main Line 409 744 1500 ext. 2851 for Kayley Hall or Rodney Whitaker

Kaylye Hall at kaylye.hall@ldry.com or Cell 936 419 9946

Rodney Whitaker at Rodney.whitaker@ldry.com or Cell 346 289 9364

(Do not email your electrical needs to either of these emails, please use the email noted above or on the CC Form)



CREDIT CARD BILLING AUTHORIZATION FORM

DATE: _____

CONVENTION NAME: _____

CONVENTION DATES: _____

EXHIBITOR COMPANY/ORGANIZATION: _____

EXHIBITOR BOOTH NUMBER: _____

CONTACT NAME: _____

CONTACT PHONE: _____

CONTACT EMAIL: _____

NAME ON CREDIT CARD: _____

CARD: MASTER CARD, AMERICAN EXPRESS, VISA, DISCOVER, OR DINERS CLUB

CARD NUMBER: _____

(If you prefer to call with your credit card number, please note on the above line "will call" electrical will not be ordered until cc # is on file)

EXPIRATION DATE: _____

CVV CODE: _____

AMOUNT APPROVED FOR BILLING: \$ _____

AUTHORIZED SIGNATURE: _____

Please complete and fax forms to David Townsend at (409) 744 6913 or email them to dtownsend@ldry.com. If you have any questions, please contact me at (409) 740 8635. To send payment in advance via check, mail to Galveston Island Convention Center (c/o: The San Luis Resort) 5222 Seawall Blvd., Galveston, TX 77551. Attention: David Townsend/Conference Planning. Please make sure to include with the check this form or the name and date of the exhibition.

PLEASE NOTE THE ABOVE ADDRESS IS NOT THE CONVENTION CENTER RECEIVING ADDRESS.
If shipping items please use this address: Galveston Island Convention Center, (Name of Group/Name of Guest or Exhibitor), 5600 Seawall Blvd., Galveston, TX 77551 for receiving shipments. Please note if you do ship to the center, shipments are not allowed to arrive more than 3 days before the event begins. For shipping out, you will need to prepare your item for shipping and call in to schedule the pick-up. Shipments are stored in the back of the center-loading dock area- by security, directions can be given upon your arrival.

Please note if you order electrical on-site there will be an additional charge for late orders, no exceptions.

If you would like a receipt emailed to you, (emails are sent out after the event concludes) please list your email address: _____