

**SPE-STX Board Meeting May 14, 2024  
Minutes**

**Attendees**

Bahrani, Iman	✓	Galiatsatos, Vassilios	X
Baker, Carl	X	King, Steve	✓
Ball, Jason	✓	Lauzon, Peter	✓
Cevallos-Candau, Fernando	✓	Lee, Clifford	X
Chen, Alisa	✓	McDaniel, Preston	✓
Davis, Donna	X	Pontiff, Steve	✓
Doyle, Dell	X	Sanketh, Kumar	X
Helton, Janell (non-voting)	✓	Torchia, Steve	✓
Hansen, David (non-voting)	✓	Wagner, John	✓

*Standing Agenda:*

- *Approve Minutes*
- *Counselor Report*
- *IPOC Update*
- *Treasurer Report*
- *Programs Update*
- *Membership Report*
- *Treasurer Report*
- *Educational Committee*
- *New Business:*

**Quorum established at 5:15 P.M. (Central Time)**

**Approval of minutes :** Minutes approved unanimously.

**Counselor Report:**

Steve Pontiff shared slides from the latest meeting of SPE International Counselors. SPE International is undergoing a reorganization and the roles of the different sections is not yet clarified. More information is needed from the International organization.

**IPOC Report:**

No formal report.

Agreement by the board that we need to formalize the 2025 Conference budget.

Also, need to clarify payment dates of contracts for future year conferences.

Will request a formal budget from the IPOC committee for approval.

Work on the 2025 Conference is underway. The General Operating Committee is now meeting regularly, and the Pheeloop website is expected to be operational with 2025 details in June.

**Treasurer Report:**

Checks for IPOC partners have not been sent yet.

All checks to college chapter sponsorships have cleared, except one.

Checking \$438,278.04

Savings \$119,188.32

**Education Report:****University of Houston:**

Endowment at University of Houston needs to be done before August, as the University will increase the minimum endowment from \$25,000 to \$50,000.

David Hansen has been in communication with Prof. Megan Robertson who is the faculty advisor for the student chapter. The University is more involved in recycling research; combined with energy recovery.

David encouraged Prof. Robertson to submit papers for the IPOC conference and possibly staff a booth the exhibition hall.

**Rice University:**

Jason Ball reported that a letter of commitment is needed to support effort to start a chapter at Rice.

Action Item: Jason and David Hansen to call on Rice University to help with starting the student chapter.

**Section Educational Program**

Dale Doyle is working on having a meeting at a Conference Room at Minute Maid Field, before an Astros Game. More details to follow.

**Membership:**

Current membership increased by 5 members to 402; all are renewals of lapsed memberships.

**Chapter Expansion**

Preston reported on a meeting with Praveen Boopalachandran, who is the Director of Chapters at SPE International. Praveen would like to have a more formal meeting involving key people from SPE for discussion of our expansion proposal.

Elections for the section board would probably need to be delayed until a formal expansion of our chapter is completed and the new organization is in place.

**Motion to conclude meeting:** Peter Lauzon moved to end meeting, seconded by Steve King. Unanimously approved.

**Action Items**

	<b>Owner</b>	<b>Due date</b>
Plan to move savings money to Certificates of deposit	Lauzon/Hansel/ Helton	May meeting
Communicate with Rice faculty to help with start of SPE Student Chapter	Hansen/Ball	June meeting

**Next Meeting: June 13, 2024**

Respectfully submitted by:  
J. Fernando Cevallos-Candau  
Secretary

**Code of Conduct:**

- **Exercise consideration and respect in your speech and actions.**
- **Attempt collaboration before conflict.**
- **Refrain from demeaning, discriminatory, or harassing behavior and speech.**
- **Be mindful of your surroundings and of your fellow participants. Alert SPE staff if you notice a dangerous situation, someone in distress, or violations of this Code of Conduct, even if they seem inconsequential.**
- **While at an SPE event no participant should engage in harassment in any form.**